

TOWN HALL

October 6, 2022

The Chair, Mr. Mueller, called the meeting to order at 2:01 pm. Trustee Rambo and Kristina Port were present. Board Administrator Melissa Palmer and Fiscal Officer Karen Walder were not present.

The following Department Heads were present: Police Chief Tom Swaidner, Road Superintendent Gene Layne, and Zoning Inspector Shane Wrench.

The Pledge of Allegiance was said.

CLERK PRO TEM: In the absence of a Fiscal Officer, Board of Trustees Chair Jim Mueller appoints Matt Rambo to serve as clerk pro tem.

POLICE: RESCIND POLICE VEHICLE: *Ms. Port made the motion to rescind the purchase of a 2022 Ford Explorer Police Interceptor for the amount of \$36,877.41 from Montrose Ford of Fairlawn, Ohio, also rescinding the associated trade in of the 2017 Ford Explorer Police Interceptor #8123; and to approve the purchase of a 2023 Ford Explorer Police Interceptor for the amount of \$45,237.28 from Montrose Ford of Fairlawn, Ohio, cost of title fee included, per the October 3, 2022 "Ford Vehicle Quote Confirmation" from Chief Swaidner. Mr. Rambo seconded the motion and it passed unanimously.*

POLICE DEPT: Chief Swaidner gave an update of his security review of the Administration Building and Westwood Elementary School. He recommended the installation of a pass-through window for the Zoning department. Chief Swaidner recommended to Westwood and West G District that their radios be updated, and number increased to provide better communication both internally and with local first responders. Further safety concern regarding access to the building were discussed. Chair Mueller requested that Chief Swaidner prepare a written report and recommendation for both the Trustees and the School District.

US PROTECTIVE PROPOSAL: *Mr. Rambo made the motion, at the request of the Facilities Manager, to approve the US Protective Services Proposal dated Revised August 3, 2022, with Addendum to the Agreement for US Protective Service's Contract No C-1452 dated Sept 22, 2022, for installation of fire alarm control panels and cellular communicators for the amount of \$12,160.00, and a monthly monitoring fee of \$28.75 for each of the three updated buildings, pending certification by the Fiscal Officer. Ms. Port seconded the motion and it passed unanimously.*

AUTHORIZED SIGNATORY: US PROTECTIVE: *Ms. Port made the motion to authorize Shane Wrench to act as Russell Township's authorized signatory for US Protective's fire alarm control panels & cellular communicators proposal for the Administration Building, Town Hall, & Road Department Garage, proposal dated Revised August 3, 2022 AND the US Protective Addendum to Agreement Contract No. C-1452. Mr. Rambo seconded the motion and it passed unanimously.*

ZONING DEPT: Mr. Wrench gave an update that the zoning resolution continues. Stated that there are 3 variance hearings this month. There was a discussion regarding the recent purchase of the parcel of land immediately to the south of the recycling center on 306 and recent land clearing activities.

ROAD DEPT: Mr. Layne reported that nearly all paving projects were complete and that no complaints have been received from residents or contractors.

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FIRE DEPT: FIRE VEHICLE PURCHASE & TRADE-IN: *Ms. Port made the motion to approve the purchase requested by Chief Frazier of a 2023 Chevrolet Tahoe SUV for the amount of \$43,645.00 from Ganley Chevrolet of Aurora, Ohio, less a trade-in of \$3,500.00 for the 2012 Ford Expedition, for a final cost of \$40,145.00, per the Retail Buyers Order dated 9/22/2022 and the Order Detail #BQNH5W dated 9/10/2022. Mr. Rambo seconded the motion and it passed unanimously.*

AUTHORIZED SIGNATORY: GANLEY: *Mr. Rambo made the motion to authorize Chief Frazier to act as Russell Township's authorized signatory for the Ganley Chevrolet 2023 Tahoe SUV buyers order for the Fire Department. Ms. Port seconded the motion and it passed unanimously.*

STROLLO ARCHITECTS: Mr. Rambo presented the schematic drawing for the proposed community building from Strollo Architects to the Board and stated a meeting was scheduled for Friday, October 14, 2022, at 9:00 a.m. with Gregg Strollo at the Administration Building to discuss.

COMMENTS FROM THE PUBLIC – NO PUBLIC IN ATTENDANCE

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Rambo made the motion to adjourn. Ms. Port seconded the motion and it passed.

The meeting was adjourned at 3:05 pm.

Jim Mueller, Chairman

Karen Walder, Fiscal Officer

Recorded by: Matt Rambo