

**Minutes: Russell Township Board of Zoning Appeals
Russell Fire-Rescue Station
November 7, 2016**

Present: Steve Gokorsch, Chairman
Dushan Boucek
Sarah Moore

Absent: William Downing
Nick Grassi

Also in attendance: Jennell Dahlhausen, Zoning Secretary; Charlie Butters.

The meeting was called to order at 7:00 p.m.

MINUTES OF SEPTEMBER 12, 2016: *Ms. Moore moved to accept the minutes of the October 3, 2016 meeting, seconded by Mr. Boucek. Motion passed unanimously.*

FINDINGS OF FACT: *Ms. Moore moved to approve the Findings of Facts for variance request #498 from Danielle Pappalardo at 7794 Fairmount Road, seconded by Mr. Boucek. Motion passed unanimously.*

OTHER BUSINESS: Mr. Butters noted the meeting started a few minutes before 7:00 p.m. It was noticed the clock was a couple minutes fast.

Mr. Gokorsch continued discussion on possibility of having an alternate person fill in if a board member could not make a meeting. Trustee Madden approached Mr. Gokorsch and was opposed to the idea. After much discussion, it was decided by the board that they will look at the 2017 meeting schedule, see if there are any conflicts with meetings and their schedules, then discuss whether or not they still feel there is an issue with making sure a full board is present at variance hearings.

Ms. Moore moved to table the topic of an alternate member until the first meeting in January 2017 to allow all board members to give their input and confirm meeting dates with their schedule, seconded by Mr. Boucek. Motion passed unanimously.

Ms. Moore moved to cancel the December 5, 2016 meeting if no variance applications are received by November 8, 2016, seconded by Mr. Boucek. Motion passed unanimously.

Being that there was no further business to come before the Board, Mr. Boucek moved to adjourn, seconded by Ms. Moore. The meeting adjourned at 7:15 p.m.

Jennell Dahlhausen
Zoning Secretary

Date

Steve Gokorsch
Chairman

Date