

**Minutes: Russell Township Board of Zoning Appeals
Russell Fire-Rescue Station
January 30, 2017**

Present: Steve Gokorsch, Chairman
Dushan Boucek
William Downing
Nick Grassi
Sarah Moore

Also in attendance: Jennell Dahlhausen, Zoning Secretary.

The meeting was called to order at 7:00 p.m.

MINUTES: *Mr. Downing moved to approve the minutes of the January 9, 2017 meeting, seconded by Mr. Grassi. Motion passed unanimously.*

FINDINGS OF FACT: *Mr. Downing moved to approve the Findings of Facts for variance request #499 from Gallo Family Limited Partnership, Music Street (parcel #26-183600), seconded by Mr. Boucek. Motion passed unanimously.*

OTHER BUSINESS: Mr. Downing asked if the information that is stated in variance applications should be considered as facts given under oath. After further discussion, the Board agreed that the applicant should be sworn at the public hearing affirming that all of the information stated in their application is true.

The Zoning Secretary stated the Zoning Commission has received their request to allow for an alternate in the event of a board members absence for a variance hearing. The Zoning Commission stated a member of the BZA can attend one of their meetings if desired. Mr. Gokorsch volunteered to attend a meeting at the request of the Zoning Commission. The Zoning Secretary added the Zoning Commission would like to hold a joint meeting with the BZA and Trustees this year.

The Zoning Secretary stated there might be a variance request for the March meeting for a vacant lot on West Ridge Drive that doesn't meet the minimum acreage and frontage for an R5 district.

Being that there was no further business to come before the Board, Mr. Boucek moved to adjourn, seconded by Mr. Grassi. The meeting adjourned at 7:23 p.m.

Jennell Dahlhausen
Zoning Secretary

Date

Steve Gokorsch
Chairman

Date