

Town Hall/Virtual

June 2, 2020

Chairman Mueller called the meeting to order at 10:04 am. Trustees Gabram and Port were present. Fiscal Officer Karen Walder and Trustee Assistant Melissa Palmer were also present. The following Department Head was present: Road Superintendent Gene Layne.

Mrs. Walder started with an overview of the budget. Mrs. Walder stated that the budget consists of 20 unique funds for the Township and each fund is budgeted based on its revenue sources, whether it is levies, tax dollars, fees, or interest. The Township gets its revenue from 18 unique levies, inside millage, gas tax, license plate tax, permissive tax, ambulance runs, interest from the investments and various fees. Mrs. Walder stated that all major revenue sources are expected to be down for 2021 and the proposed Budget follows the County Auditor's recommendation to budget for levy yields at the 95% collection level, rather than the 98% level as has been done in prior years. Mrs. Walder stated that interest rates are also projected to be much lower in 2021.

Mrs. Walder stated that employee compensation and benefits, equipment maintenance, building maintenance and health care costs are the most significant expenses each year. Mrs. Walder stated for major medical a 15% increase is budgeted in 2021. Other Employee benefits are budgeted for a 6% increase and for salaries, a 0% increase is budgeted.

Mrs. Walder went through the general organization of the binders. Mrs. Walder informed Trustees that the Annual Budget hearing is scheduled for August 17, 2020. Mrs. Walder stated our appropriation level is just over \$8 million dollars for the current year. Mrs. Walder stated the Township's total estimated resources for 2021 is just under \$13 million.

Mrs. Walder noted that both the Admin and Road department are still under the total spending levels that they were in 2012. The O&M expenses for the overall of the Township were flat from 2018 to 2019.

Mrs. Walder discussed the Road Departments 5 year capital plans. Mrs. Walder stated that for 2021, a half a million dollars has been budgeted, and projecting out to 2025, roughly \$2.5 million in capital spending has been requested.

Mrs. Walder stated that the major equipment purchase is the Gradall and is expected to be around \$350,000.00 for 2022. The recommendation to finance this purchase over a 10-year lease-purchase plan was discussed.

Trustees and Road Superintendent Gene Layne discussed the \$428,000.00 in paving for 2021 and that is set aside for resurfacing of various roads in the Township.

Mrs. Walder stated that since the original 10 year OPWC loan will be paid off this year, the Township's Road Fund will see an additional \$50,000.00 in revenue.

Mrs. Walder stated that the O&M expenses went up about 4.5% from 2018 to 2019. Mrs. Walder stated that the total expenditures went up a little over 20% but was expected because the money set aside in past years for the County Line Road project is now being spent.

Mr. Gabram made the motion to adjourn. Ms. Port seconded the motion and it passed unanimously.

The meeting was adjourned at 11:06 am.

Jim Mueller, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Sustar