

RUSSELL FIRE-RESCUE STATION

April 09, 2014

Chairman Madden called the meeting to order at 1:00 PM. Trustees Gary Gabram, Justin Madden, and Jim Mueller were present; Fiscal Officer Chuck Walder was present. The following Department Heads were also present: Police Chief Tim Carroll, Fire Chief John Frazier, and Road Superintendent Gene Layne. Zoning Inspector Ric Machnics was excused.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on March 19, 2014, as presented. Mr. Gabram seconded the motion, and it passed unanimously.*

QUARTERLY REPORTS: *Mr. Gabram made the motion to acknowledge receipt of the 1st Quarter 2014 reports from the Fire, Police, Road, and Zoning departments. Mr. Mueller seconded the motion and it passed unanimously.*

ROAD DEPARTMENT: Road Superintendent Gene Layne reported that estimates were received for the landscaping of township properties from H & M Landscaping, T.R.C., and JFD Landscaping. Each of the estimates included lawn mowing, mulching, fall clean up, pruning, bed maintenance, spring clean up, and fertilization. H & M Landscaping was the lowest bidder. Mr. Mueller suggested obtaining an hourly rate quote for any adders. *Mr. Gabram made the motion to authorize the Fiscal Officer to enter into a one year contract with H & M Landscaping for landscaping services as presented. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Layne also reported that the "Welcome to Russell" sign on Pekin Road was stolen for the second time since 2012. It will not be replaced.

ROAD DEPT - ROAD MATERIALS BID AWARD: *Mr. Gabram made the motion to approve awarding road material bids as follows: Hot Mix #448 Type 1 to Shalersville Asphalt Co. for an amount of \$56.00 per ton as the primary supplier, Hot Mix #448 Type 2 to Shalersville Asphalt Co. for an amount of \$47.50 per ton as the primary supplier. Mr. Mueller seconded the motion and it passed unanimously.*

POLICE DEPARTMENT: Police Chief Carroll reported that he is reapplying for a \$6,000 grant for a new server. The Township would have to match 10 percent and would have to be installed by August.

FIRE DEPARTMENT: Chief Frazier reported that the fire engine damaged in an accident with Bainbridge Township is still being repaired.

He also reported that after attending the Geauga Safety Council meeting at Punderson Manor, a representative from the Bureau of Workers' Compensation inspected the Fire Station; the station is eligible to apply for a grant.

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FISCAL OFFICER'S REPORT: Mr. Walder reported that all of the necessary paperwork was finished to apply for credit cards for each department. However, Middlefield Bank requested that an official motion be made setting the limit on each of the credit cards. *Mr. Gabram made the motion, at the recommendation of the Fiscal Officer, to approve the issuance of credit cards to two members of each of the following departments: Road, Fire, Police, & Fiscal with a limit of \$5,000.00 on each card to be used according to Russell Township policies and procedures. Mr. Mueller seconded the motion and it passed unanimously.*

FIRST ENERGY: Dave Dillon, the new First Energy representative for Russell Township, introduced himself and provided information about First Energy's services, such as offering applications for reporting power outages during storms and what to do in case of outages.

WG COMMUNITY JOINT RECREATION DISTRICT: *Mr. Gabram made the motion to reappoint Mr. Walt Waetjen to the West Geauga Community Joint Recreation District Board for the three year term ending April 2017. Mr. Mueller seconded the motion and it passed unanimously.*

MOVING OHIO FORWARD GRANT: The Moving Ohio Forward grant was received by the township, covering the demolition costs from razing the structure on Hemlock Point Road. Mr. Madden commended the Trustees' assistant on her hard work and dedication to the project as well as her applying for the grant.

MOU NPDES PHASE II STORMWATER: *Mr. Gabram made the motion to approve the revised Memorandum of Understanding between Russell Township and Geauga County regarding the Ohio EPA NPDES Phase II Program. Mr. Mueller seconded the motion and it passed unanimously.*

REQUEST FOR USE OF TOWN HALL: *Mr. Mueller made the motion to grant permission for Rescue Village to use the Road Garage parking lot on June 14th, 2014, from 5 PM - 11 PM, subject to Township rules and regulations. Mr. Gabram seconded the motion and it passed unanimously.*

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 5:30 PM, Wednesday, April 16, in the Russell Township Fire-Rescue Department.

The Heritage Home Program presentation by the Cleveland Restoration Society will be held in the Town Hall, April 12 at 10 AM.

Appliance Collection, by GTSWMD, will be held May 3rd from 9 AM - Noon at 12665 Merritt Rd. No televisions or electronics accepted.

Memorial Day Observance will be held on May 18 from 3 PM - 5 PM at Briar Hill.

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The Scrap Tire Collection will be held May 31st, from 9 AM - Noon at the Russell Township Road Department, 15625 Chillicothe Road.

The oil recycling is underway at the Russell Township Road Garage, 15625 Chillicothe Road from 7:30 AM - 3 PM. Accepting used motor oil and used hydraulic oil; Monday and Friday through October.

First Energy is trimming and removing ash trees in right-of-way due to emerald ash borer.

Emergency Preparedness Class for Pet & Animal Owners: Free, by the Department of Emergency Services. April 15, 7 PM - 9 PM. TO register, email kfolsom@co.geauga.oh.us.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded the motion and it passed unanimously.

The meeting was adjourned at 1:43 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: B. Milite