

Minutes: Russell Township Board of Zoning Appeals
Historic Town Hall
Tuesday, December 2, 2014

Present: Steve Gokorsch, Chairman
William Downing
John Rybak
Sarah Moore
Dushan Boucek
Diana Steffen, Secretary

Also in attendance: Jen Dorka, Administrative Assistant.

The Chairman called the meeting to order at 7:00 p.m. Mrs. Steffen confirmed that she had sent a Sunshine Notice to two newspapers on 11/25/14 to announce the change of date and location of the meeting.

WELCOME NEW MEMBER DUSHAN BOUCHEK – The Chairman introduced and welcomed Mr. Boucek as a member of the board. Mr. Boucek explained his background as an architect. He was a member of the Land Use Guide Plan Update Committee during the update to the Township's Guide Plan in the 1990's.

MINUTES OF NOVEMBER 3, 2014 – *Ms. Moore moved to approve the minutes as presented, Mr. Downing seconded and the motion passed by 3-0.* Mr. Rybak abstained due to his absence from that meeting, and Mr. Boucek abstained since he was not a member of the board at that time.

FINDINGS OF FACT #475 AMERICAN SOCIETY FOR METALS – *Ms. Moore moved to accept the Findings of Fact as presented, Mr. Downing seconded and the motion passed by 3-0.* Mr. Rybak and Mr. Boucek abstained.

2015 MEETING SCHEDULE – The board reviewed a draft meeting schedule. Due to the anticipated absence of one or more members the February meeting was scheduled for the second Monday, February 9th, and the September meeting was scheduled for Wednesday, September 9th. The board approved the other dates as drafted.

OTHER BUSINESS – Ms. Moore reported that she attended the American Planning Association Planning & Zoning Workshop on 10/24/14 in Cleveland. She found it very informative and had brought materials back which Mrs. Steffen copied for the board.

There being no other business, Mr. Downing moved to adjourn, Ms. Moore seconded and the meeting adjourned at 7:19 p.m.

Respectfully submitted,

Diana Steffen
Secretary

Date

Steve Gokorsch
Chairman

Date

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