

Minutes: Russell Township Zoning Commission  
Russell Fire-Rescue Station  
July 22, 2015

Present: Bruce Murphy, Vice Chairman  
Tom Warren  
Ben Kotowski  
Donna Weiss Carson  
Diana Steffen, Secretary

Mr. Snyder was absent with apologies.  
Also in attendance: Jennifer Dorka, Assistant to the Fiscal Officer.

The meeting was called to order at 7:49 p.m.

**MINUTES OF MAY 27, 2015** – *Mr. Warren made the motion to approve the minutes as presented, Mr. Kotowski seconded the motion and it passed unanimously.*

**REVIEW OF THE LAND USE GUIDE PLAN CHAPTERS** – Mr. Murphy suggested that the board re-familiarizes themselves with the contents of the current Land Use Guide Plan. He suggested that the entire board should have knowledge of what is going on with each chapter that is being updated in the event someone is absent long term the board can pick up the absent members work and keep moving forward with the updating of the Land Use Guide Plan.

The board agreed and expressed their concerns about not knowing where they stand with updating the Land Use Guide Plan. They all agreed that the board needs to put all their work thus far on paper, and inform all other members of the process and progress made on the updates.

At the next meeting on August 26, 2015, Ms. Weiss Carson and Mr. Warren will present their progress with updating their chapters of the Land Use Guide Plan. At the September 23, 2015, meeting Mr. Murphy and Mr. Kotowski will present their progress with the updating. During this time the rest of the board can give suggestions and changes that need to be made for the updated land use guide plan. This will also put all members of the board on the same page as to where they are in the update process.

Action Item: Mr. Warren asked Mrs. Steffen to put together a list of all the zoning changes since the last Land Use Guide Plan was written. Mr. Warren and Ms. Weiss Carson will have presentations to show their progress with the update process.

There being no other business, Mr. Warren made a motion to adjourn, Ms. Weiss Carson seconded and the meeting adjourned at 8:43 p.m.

Respectfully submitted,

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Jennifer Dorka Date

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Bruce Murphy Date  
Vice Chairman

zc minutes 07-22-15