



Auditor
Frank J. Gliha
Chief Fiscal Officer

MEMO

TO: All Taxing Districts
FROM: Bev Sustar, Deputy Auditor
RE: Real Estate Advance-First Half Collection
DATE: January 3, 2017

Treasurer C.P. Hitchcock has set the closing date for the first half real estate collection for February 8, 2017. Our office will continue the established practice of setting a uniform schedule for tax advances based upon this closing date.

Dates of advance for this collection period are as follows:

January 27, 2017 February 3, 2017

Only one advance request per half is necessary. Please specify the above dates as part of the request and indicate the respective fund or funds the advance is for. Forms must be received by Monday January 23, 2017 in order to be included in the first advance distribution.

Should you have any questions, please do not hesitate to contact me at 440-279-1605.

Bev Sustar, Deputy Auditor

Cc: C.P. Hitchcock, Treasurer
Beverly Sustar, Settlement Department
Lou Marion, Data Center
Ron Leyde, Accounting Department
Anne Rasic, Commissioner's Office
File

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

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REQUEST FOR ADVANCE OF TAXES COLLECTED

RESOLUTION 2017-1

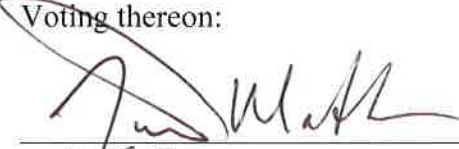
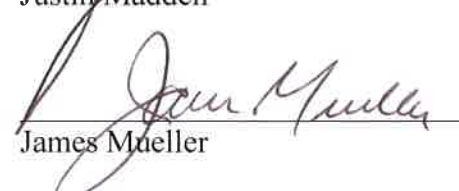

The Board of Trustees of Russell Township, Geauga County, Ohio, met in regular session on the 11th day January, 2017, at the Fire Rescue Station with the following members present: Justin Madden, James Mueller, and Gary Gabram.


Mr Gabram moved and Mr Mueller seconded the following resolution:
Resolved that:

To the Auditor of Geauga County, Ohio: Chardon, Ohio, January 11, 2017

You are hereby requested to issue your warrant upon the County Treasurer of said County, in favor of the Fiscal Officer Russell Township in said County for the maximum available of the current collection of taxes assessed and collected for and in behalf of said Russell Township which shall be held and treated as an advance payment on the current collection of taxes on said Township at the ensuing settlement, January 27, 2017, and February 3, 2017 as provided by law.

Pursuant to a Resolution adopted by the Trustees of said Township, adopted January 11, 2017 Resolution No. 2017-1.

Voting thereon:	Vote
 Justin Madden	<u>aye</u>
 James Mueller	<u>aye</u>
 Gary Gabram	<u>aye</u>


Charles E Walder, Fiscal Officer

RUSSELL

8501 Kinsman Road
P.O. Box 522



TOWNSHIP

Novelty, Ohio 44072

January 11, 2017

Ms. Beverly Sustar
Geauga County Auditor
Settlement Department
Courthouse Annex
231 Main Street Suite 1A
Chardon, Ohio 44024-1293

Re: Real Estate Advance Letter – First Half Collection - 2017

Dear Ms. Sustar,

The Russell Township Trustees unanimously passed Resolution 2017-1, a Request for Advance of Taxes Collected, at their regularly scheduled meeting on January 11, 2017.

Please send the tax advances for the first half real estate collection - 2017. The advance dates are set for January 27, 2017 and February 3, 2017.

The funds for advance are:

- Russell Township - General Fund
- Russell Township - All Special Revenue Funds
- Russell Township - All Debt Service Funds

If you have any questions, please feel free to call me.

Thank you very much.

A handwritten signature in black ink, appearing to read 'C. Walder', written in a cursive style.

Charles E. Walder
Russell Township Fiscal Officer

Cc: Christopher Hitchcock, Geauga County Treasurer

Board of Trustees
(440) 338-8912