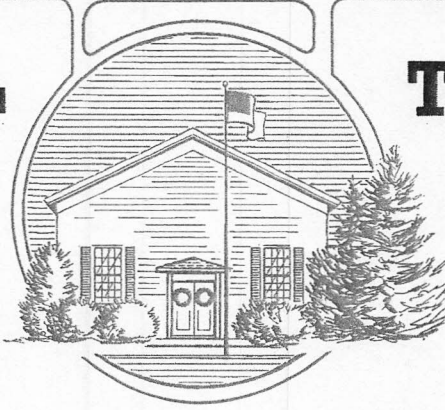


TT MTS 12/16/15
ATTACH 1

RUSSELL

8501 Kinsman Road
P.O. Box 522



TOWNSHIP

Novelty, Ohio 44072

December 16, 2015

Ms. Beverly Sustar
Geauga County Auditor
Settlement Department
Courthouse Annex
231 Main Street Suite 1A
Chardon, Ohio 44024-1293

Re: Real Estate Advance Letter – First Half Collection - 2016

Dear Ms. Sustar,

The Russell Township Trustees unanimously passed Resolution 2015-17, a Request for Advance of Taxes Collected, at their regularly scheduled meeting on December 16, 2015.

Please send the tax advances for the first half real estate collection - 2016. The advance dates are set for January 29, 2016 and February 5, 2016.

The funds for advance are:

- Russell Township - General Fund
- Russell Township - All Special Revenue Funds
- Russell Township - All Debt Service Funds

If you have any questions, please feel free to call me.

Thank you very much.

Charles E Walder
Russell Township Fiscal Officer

Cc: Christopher Hitchcock, Geauga County Treasurer