



# RUSSELL FIRE DEPARTMENT

14810 Chillicothe Road • PO Box 522 • Novelty, Ohio 44072  
Headquarters (440) 338-6161 Facsimile (440) 338-7794

*Serving Russell Township Since 1951*

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John M. Frazier  
Fire Chief

January 29, 2018

To:

Russell Township Trustees

Chairman Justin Madden

Ref:

Vacation Pay.

Dear Sir,

I respectfully request vacation pay that is over the allowance for carry over from 2017. I request one hundred hours of pay to take the carry over down below the allowed 240 hours.

Sincerely

Ken Russell, Capt.