

**Subject:** Re: SUMMER SALT FILL

**From:** "Cattell, Joe" <JCattell@CO.GEAUGA.OH.US>

**Date:** 3/26/2018 1:49 PM

**To:** "Antenucci, Frank" <FAntenucci@CO.GEAUGA.OH.US>, "Turnbull, Trace" <TTurnbull@CO.GEAUGA.OH.US>, "roads@russelltownship.us" <roads@russelltownship.us>

**CC:** "Chuck Walder <cwelder@russelltownship.us>" <cwelder@russelltownship.us>

Gene,. We would be glad to help you out. We will add 300 tons to our order and you can pick it up whenever you need it. Just give trace a call before you send trucks

Thanks Joe

*Sent from my Verizon 4G LTE Droid*

On Mar 26, 2018 1:03 PM, Gene Layne <roads@russelltownship.us> wrote:

Joe, we would like to participate in ODOT's summer salt fill program. As of today we have room for 300 tons of salt, this would assure that we would be full to start the next winter season. ODOT has put a minimum of 1000 tons to participate, this would eliminate us from this process. The question is if the County participates in this summer fill would Russell Township be able to add our 300 tons on to your quantity? Think you for your consideration in this matter.

Gene Layne  
Road Superintendent  
Russell Township  
P.O. Box 522  
8501 Kinsman Road  
Novelty OH 44072  
Phone: 440-338-5309  
Fax: 440-338-6555

**Subject:** ODOT SUMMER FILL CONTRACT (418-19)  
**From:** "Tina.Collins@dot.ohio.gov" <Tina.Collins@dot.ohio.gov>  
**Date:** 3/21/2018 5:18 PM  
**To:** "Robert.Rounds@dot.ohio.gov" <Robert.Rounds@dot.ohio.gov>

Dear Political Subdivisions,

The Department will begin accepting electronic forms and resolutions for the ODOT **SUMMER FILL SALT CONTRACT (418-19)** participation through the ODOT website beginning today.

This is the link to our page where this year's summer fill website and participation form is posted:  
<http://www.dot.state.oh.us/Divisions/ContractAdmin/Contracts/Pages/Salt-Summer.aspx>.

The deadline to submit your electronic form AND signed salt-specific Resolution/Ordinance through the website will be **Thursday, April 12<sup>th</sup>**.

While we understand each of you sometimes have questions about salt, bidding process, participation process, and any unique circumstances, **we respectfully request that you please submit all questions and inquiries through the [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) email address.**

As always, we appreciate your participation in the cooperative program and hope to get you all some good salt prices this year!

Thank you,

Rob Rounds  
Sourcing Supervisor  
Ohio Department of Transportation  
Office of Contract Sales



— Attachments: —

Mandatory Resolution for 418-19 Summer Road Salt Contract.doc

31.0 KB

**RESOLUTION AUTHORIZING PARTICIPATION  
IN THE ODOT SUMMER CONTRACT (418-19) FOR ROAD SALT**

**WHEREAS**, the **(INSERT POLITICAL SUBDIVISION NAME, COUNTY LOCATION)** (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual Summer road salt bid (418-19) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT Summer road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the Summer road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the Summer road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT Summer road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the Summer road salt contract; and
- d. The Political Subdivision hereby requests through this participation agreement a total of **(INSERT TOTAL NUMBER OF TONS REQUESTED - MINIMUM 1000)** tons of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase 100% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT Summer salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request within 24 hours of the opening of bids. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT Summer road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT Summer salt contract:

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date  
\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date

**THIS RESOLUTION MUST BE UPLOADED TO THE SUMMER SALT PARTICIPATION WEBSITE  
BY NO LATER THAN FRIDAY, APRIL 13, 2018.**

**PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.**