

RUSSELL FIRE-RESCUE STATION

December 14, 2016

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram was present. Fiscal Officer Charles Walder and Trustee Assistant Melissa Palmer were also present.

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on December 7, 2016, as presented. Mr. Madden seconded the motion and it passed.*

Mr. Mueller was present at 1:01 pm.

**COUNTY LINE ROAD RECONSTRUCTION MOU:** *Mr. Gabram made the motion to approve the Memorandum of Understanding between Russell Township and the Village of Hunting Valley regarding the joint reconstruction of County Line Road, approved as to form by the Geauga County Prosecutor's Office. Mr. Mueller seconded the motion and it passed unanimously.*

**FISCAL OFFICER:** Mr. Walder advised the Trustees that the Township ACA full time equivalence for 2016 is 42.

**UNIFORM ALLOWANCE SUPPLEMENT:** Mr. Walder advised the trustees that the Police and Fire Departments periodically replace equipment that is maintained by the uniform allowance. The Road Department has never replaced equipment for its employees. Mr. Walder asked the Trustees for a one time replacement of winter equipment for Road Department employees.

*Mr. Gabram made the motion to authorize the appropriation of funds for the Road Department employees to replace uniforms and equipment in addition to their uniform allowance in 2017 not to exceed \$800.00 per employee, receipts to be given to the Fiscal Office for reimbursement. Mr. Mueller seconded the motion and it passed unanimously.*

**COMPENSATION OF TRUSTEES:** Mr. Walder advised the Trustees that they have two options for compensation; either per diem or salary. The Trustees need to have record of a vote determining what type of payment they will receive and Mr. Walder doesn't have any record of a vote so the Trustees need to decide and vote on how they would like to be compensated.

*Mr. Mueller made the motion to adopt the method of compensation for the Township Trustees consisting of an annual salary for the maximum amount allowed to be paid in equal payments as described in ORC 505.24. Mr. Gabram seconded the motion and it passed unanimously.*

**COMP TIME APPROVAL:** Mr. Walder asked the Trustees to approve 120 hours of comp time for Police Chief Carroll. Mr. Walder has had discussions with the Township's HR attorney, and since Chief Carroll is a rehire it is in the Townships best interest to keep him as long as possible. The 120 hours is the difference in vacation time that Chief Carroll was accruing before he retired and what he is accruing as a rehired employee. This represents zero additional cost to the taxpayers.

*Mr. Mueller made the motion to authorize the additional 120 hours of comp time for Chief Timothy Carroll for 2017. Mr. Gabram seconded the motion and it passed unanimously.*

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**VETERANS MEMORIAL:** The Trustees discussed possible locations for the veterans memorial park. The new lot next to the Police Department is the most likely location. They requested that plans are drawn up in a few possible location on the property before the Trustees approve a specific area on the lot for the memorial park.

**COMMENTS FROM THE PUBLIC WERE RECEIVED**

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.*

The meeting was adjourned at 1:19 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka