

RUSSELL FIRE-RESCUE STATION

DECEMBER 2,

2015

Chairman Madden called the meeting to order at 1:04 p.m. Trustees Gabram and Mueller were present. Fiscal Officer Charles Walder was also present. Mr. Madden welcomed the Department Heads and guests. The following Department Heads were present: Police Chief Timothy Carroll, Road Superintendent Gene Layne and Zoning Inspector Diana Steffen. Fire Chief John Frazier was excused.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on November 4, 2015, as presented. Mr. Gabram seconded the motion and it passed with the following vote: Mr. Mueller - yes, Mr. Gabram - yes, Mr. Madden - abstain. Mr. Madden abstained as he was absent from the November 4, 2015 meeting.*

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on November 18, 2015, as presented. Mr. Madden seconded the motion and it passed with the following vote: Mr. Mueller - abstain, Mr. Gabram - yes, Mr. Madden - yes. Mr. Mueller abstained as he was absent from the November 18, 2015 meeting.*

**POLICE DEPARTMENT:** Chief Carroll thanked Road Superintendent, Gene Layne, for sealing the cracks in the asphalt in the Police Department parking lot last month.

Chief Carroll informed the Board that a safety drill was conducted at Westwood Elementary School on October 28, 2015; in conjunction with the Russell Fire-Rescue Department and Principal Denise Brewster. This particular drill is practiced regularly at Westwood Elementary.

Chief Carroll also informed the Board that he, and Lieutenant McDermott, attended a meeting, of the West Geauga Crisis Task Force, held at West Geauga Board of Education, which was productive.

**FIRE DEPARTMENT:** Nothing to report.

**ROAD DEPARTMENT:** Road Superintendent, Gene Layne, said that with the mild weather recently, the members of the Road Department have been able to work on sealing cracks in the pavement of the roadways in the Township; amongst other projects.

Mr. Layne reported on the condition of the Recycling Center after the recent holiday weekend. Mr. Layne said a few issues were cleaned up and the bins did not overflow.

**ZONING DEPARTMENT:** Zoning Inspector, Diana Steffen, reported the Zoning Department has been busy during October and November, 2015, especially compared to last year at this time. Mrs. Steffen also informed the Trustees that the Board of Zoning Appeals has also been very active over the past few months.

**FISCAL OFFICE:** Fiscal Officer Walder explained that he, along with other Fiscal Officers from the area, met with OPEC/HC (Ohio Public Entity Consortium Healthcare Cooperative) to discuss the recovery plan; explained by Mr. Walder to the Board, during the October 21, 2015 Trustees' meeting. OPEC-HC agreed that at the end of 2016, the rate of healthcare coverage will be reduced by the recovery amount before any 2017 premium increase is applied.

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**HEALTH INSURANCE RENEWAL:** *Mr. Mueller made the motion to approve the revised OPEC-HC renewal rates, as identified in the document dated November 23, 2015, for Russell Township officials and full-time employees for the year 2016. Mr. Gabram seconded the motion and it passed unanimously.*

**HEALTH INSURANCE RENEWAL:** *Mr. Gabram made the motion to approve the following Insurance coverage for Russell Township officials and full-time employees for the year 2016:*

*Life Insurance – Hartford*

*Dental Insurance – OPEC Delta Dental*

*Vision Insurance – OPEC VSP Plan 4*

*Ohio Insurance Services Agency, Inc. proposes this plan in conjunction with the Ohio Public Entity Consortium Healthcare Cooperative. Mr. Mueller seconded the motion and it passed unanimously.*

**LIGHTING CONVERSION TO LED LIGHTING AT POLICE DEPARTMENT:**

Mr. Walder discussed the conversion of the Police Department facility to LED lighting similar to the conversion at the Fire Department earlier this year. Mr. Walder advised that he will keep the Board informed, as more information is gathered and will discuss the subject with the Trustees early next year.

**COMMENTS FROM THE PUBLIC WERE RECEIVED**

**TRUSTEE MEETING SCHEDULE:** *Mr. Mueller made the motion to approve the Trustee 2016 regular meeting schedule as presented. Mr. Gabram seconded the motion and it passed unanimously.*

**VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND BOARD:** *Mr. Gabram made the motion to appoint Mr. Mueller and Mr. Gabram as the Township Trustee representatives to the Volunteer Fire Fighters' Dependents Fund Board for 2016. Mr. Mueller seconded the motion and it passed unanimously.*

**RESOLUTION – JARROD TUDOR:** *Mr. Gabram made the motion to approve Resolution 2015-16, a Resolution of Support and Nomination for Dr. Jarrod Tudor. Mr. Mueller seconded the motion and it passed unanimously. Mr. Madden read Resolution 2015-16.*

**EXECUTIVE SESSION:** *Mr. Gabram made the motion to move into executive session to consider the compensation of a public employee, pursuant to ORC 121.22 (G) (1) AND to prepare for bargaining sessions with public employees concerning their compensation and terms & conditions of their employment pursuant to ORC 121.22 (G) (4) Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:36p.m.

*Mr. Madden made the motion to return to regular session. Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into regular session at 2:06p.m.

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**APPOINTMENT TO THE BOARD OF ZONING APPEALS:** *Mr. Mueller made the motion to appoint Mr. Nick Grassi to a full 5-year term on the Board of Zoning Appeals commencing January 1, 2016. Mr. Gabram seconded the motion and it passed with the following vote: Mr. Mueller - yes, Mr. Gabram - yes, Mr. Madden - abstain.*

**ANNOUNCEMENTS:**

The next regular Trustees' meeting will be held at 5:30 p.m., Wednesday, December 16, in the Russell Township Fire-Rescue Department.

Sponsor-A-Family Toy Collection: The Road Department Holiday Collection for needy families in Geauga County runs through December 18<sup>th</sup>. Donations may be left any time inside the front door at the Road Garage, 15625 Chillicothe Road. Accepting gently used household items, clothes, toys and non-perishable food. Call Gene Layne with questions, 338-5309.

Holiday Lighting: December 6<sup>th</sup>, 6pm – 7:30pm.

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Mueller made the motion to adjourn. Mr. -Gabram seconded the motion and it passed unanimously.*

The Meeting was adjourned at 2:20pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Paullin