

RUSSELL FIRE-RESCUE STATION

November 20, 2019

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram and Trustee Mueller were present. Fiscal Officer Karen Walder and Trustee Assistant Melissa Palmer were also present.

TEMPORARY APPROPRIATIONS 2020: Mrs. Walder reported that she sent the temporary appropriation summary and worksheet to the Trustees. Mr. Mueller asked what percentage is used to determine temporary appropriations. Mrs. Walder reported that a percentage is not used, instead, the goal is to treat them as permanents, and that for the most part, with the exception of capital, the temporary appropriations closely reflects the submitted budget.

Mr. Mueller made the motion to adopt the Temporary Township Annual Appropriation Resolution 2019-17 for the fiscal year ending December 31, 2020, as recommended by the Fiscal Officer. Mr. Gabram seconded the motion and it passed unanimously.

TRAX PAYMENT APPROVAL: Mrs. Walder reported that the total amount for payment application No. 4 was \$125,261.55. Russell Township's portion of \$30,387.21 will be submitted as part of our OPWC grant.

Mr. Gabram made the motion to approve the Pay Application No. 4 for the County Line Road Project RC-0093-AC-2019 in the amount of \$94,874.27 from Hunting Valley local funds to Trax Construction, Inc. Mr. Mueller seconded the motion and it passed unanimously.

COUNTY LINE ROAD: OPWC DISBURSEMENT REQUEST: *Mr. Mueller made the motion to authorize Justin Madden, Trustee, and Karen Walder, Fiscal Officer, to sign Appendix E, Disbursement Request Form and Certification, Reconstruction of County Line Road, OPWC Project #DGU11, for Disbursement No. 1. Mr. Gabram seconded the motion and it passed unanimously.*

ROAD PROJECT: CHANGE ORDER APPROVAL: Mrs. Walder reported receipt of Change Order No. 1, which is simply extending the contract deadline. The original contract complete date was December 20, 2019 and this change order extends the contract by 162 calendar days to May 30, 2020. There is no dollar amount change to this change order. This has been accepted by TRAX Construction and County Engineer Joe Cattell recommends that the Trustees approve this change order.

Mr. Mueller made the motion, at the recommendation of the Geauga County Engineer, to approve Change Order No. 1 to the County Line Road Project RC-0093-AC-2019, increasing the contract time to on an interim basis by 162 calendar days, with the revised contract completion date being Saturday May 30, 2020, with no change to the contract price. Mr. Gabram seconded the motion and it passed unanimously.

Mrs. Walder reported that the Fiscal Office is working on renewals or new contracts for both vision and dental health care plans for 2020. Mrs. Walder stated that it looks like dental may increase by 6% and we may have a vision option that could reduce our cost.

BANK RECONCILIATION & FINANCIAL REPORTS: *Mr. Gabram made the motion to acknowledge receipt of the monthly bank reconciliation and financial reports for October, 2019, as submitted by Fiscal Officer Karen Walder. Mr. Mueller seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED

GEAUGA-TRUMBULL SOLID WASTE MANAGEMENT CONTRACT 2020-2022: Mr. Mueller stated that he has called and complained to Jennifer Jones about not taking glass any longer. Ms. Jones states that glass is locked in and starting January 1st, when the new contract goes into place, glass will be accepted. Mr. Gabram's concern is if we sign the contract and then glass still isn't accepted, can the Township get out of the contract. Mr. Mueller said that Ms. Jones stated that the people who are bidding did the contracts with and without glass and they are taking the contract with glass. The issue was tabled until the contract is reviewed by the prosecutor.

NOACA: Mrs. Walder reported that NOACA has drafted an updated bicycle transportation map for Geauga County, and that in mid-January, they are interested in holding a public open house on the west side of Geauga County to share the draft map and seek comment. They are asking for an entity that would be interested in hosting this open house. Chairman Madden is in favor of hosting this event pending more information on how many people they expect and what would be needed from the Township.

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded the motion and it passed unanimously.

The meeting was adjourned at 5:49 pm.

Justin Madden, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Sustar