

RUSSELL FIRE-RESCUE STATION

November 15,

2016

Chairman Madden called the meeting to order at 9:00 am. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder, Zoning Secretary Jennell Dahlhausen and Trustee Assistant Melissa Palmer were also present.

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on November 2, 2016, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**9:00 am PUBLIC HEARING:** *Mr. Mueller made the motion to open the Public Hearing on the Zoning Amendment 2016-7. Mr. Gabram seconded the motion and it passed unanimously.*

*Mr. Gabram made the motion to close the public hearing on the Zoning Amendment 2016-7. Mr. Mueller seconded the motion and it passed unanimously.*

**ZONING AMENDMENT 2016-7:** *Mr. Mueller moved to adopt the recommendations of the Russell Township Zoning Commission, and adopt Zoning Amendment 2016-7. Mr. Gabram seconded the motion and it passed unanimously.*

**TEMPORARY APPROPRIATIONS 2017:** Mr. Walder had provided the Trustees with the township temporary appropriations and temporary appropriation worksheets for their approval. Mr. Walder advised the Trustees that the Road and Fire Departments will have no capital money until the permanents are in for 2017.

*Mr. Mueller made the motion to adopt the Temporary Township Annual Appropriations Resolution 2016-18 for the fiscal year ending December 31, 2017, as recommended by the Fiscal Officer. Mr. Gabram seconded the motion and it passed unanimously.*

**UAN YEAR END TRAINING:** *Mr. Gabram made the motion to approve reasonable and necessary expenses for up to three township employees to attend the UAN end of year training to be held in Columbus from December 5 - 6, 2016. Mr. Mueller seconded the motion and it passed unanimously.*

**RUGG PEST MANAGEMENT:** *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, to approve the Rugg's Pest Management annual service agreement at the same rate as last year. Mr. Gabram seconded the motion and it passed unanimously.*

*Mr. Gabram made the motion authorizing Fiscal Officer Charles Walder to sign and execute the Rugg's Pest Management service agreement originally dated September 16, 2014 for pest control services through November 18, 2018. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Walder advised the Trustees that there have been two injuries in the Road Department, this will make the Townships BWC premium increase for 2017. Mr. Walder recommends that the Road Department attend training classes.

**ELECTRICITY BROKER:** Mr. Walder would like to look into a replacement energy provider and maybe going with the same provider that supplies the township with natural gas, depending on the escape clause in the NOPEC agreement from 2010 if First Energy leaves NOPEC. Mr. Walder has asked the County Prosecutor to look into the NOPEC contract.

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*Mr. Gabram made the motion authorizing Fiscal Officer Charles Walder to negotiate and execute an agreement with HP Technologies Inc on behalf of the Russell Township Trustees for electricity brokerage services for township properties subject to the approval of the NOPEC energy grant escape clause to benefit Russell Township by the County Prosecutor. Mr. Mueller seconded the motion and it passed unanimously.*

*Mr. Gabram made the motion to authorize proxy designee James Flaiz to vote on behalf of Russell Township at the Annual General Assembly meeting today November 15, 2016. Mr. Mueller seconded the motion and it passed unanimously.*

**CELL PHONE POLICY:** *Mr. Gabram made the motion to approve revisions to the Personnel Policy Manual, Section 6.14, for Cell Phone Allowance, for specific Fiscal Office, Administration, and Police staff ( some Police staff subject to OPBA approval), and Fire staff ( subject to Trustee approval), as indicated in the email dated November 9, 2016. Mr. Mueller seconded the motion and it passed unanimously.*

#### **COMMENTS FROM THE PUBLIC WERE RECEIVED**

Mr. Walder asked the Trustees for a 3-5 year plan for a Township footprint. The Trustees decided to pick a date in January to hold a meeting to plan out a footprint for the Township.

**HOLIDAY REQUEST:** *Mr. Gabram made the motion to authorize the expenditure of up to \$3,000.00 for the purpose of an annual township review and appreciation event for Township employees, affiliates, and volunteers by invitation. Mr. Mueller seconded the motion and it passed unanimously.*

**EXECUTIVE SESSION:** *Mr. Gabram made the motion to move into executive session to consider the compensation of a public employee, pursuant to ORC 121.22 (G) (1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 9:38 am.

*Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into regular session at 9:57 am.

**NEW JOB CLASSIFICATION:** *Mr. Gabram made the motion to approve the status change of employee Tony Hylton to full-time Class II B Mechanic in the Road Department, at the rate of \$25.7981 per hour, per salary schedule 23, effective December 1, 2016. Mr. Mueller seconded the motion and it passed unanimously.*

**BOARD OF ZONING APPEALS:** *Mr. Mueller made the motion to re-appoint Dushan Boucek to a full 5-year term on the Board of Zoning Appeals commencing January 1, 2017 subject to his acceptance. Mr. Gabram seconded the motion and it passed unanimously.*

#### **PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.*

TOWNSHIP TRUSTEES

SPECIAL

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The meeting was adjourned at 10:00 am.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka