

RUSSELL FIRE-RESCUE STATION

November 2, 2016

Chairman Madden called the meeting to order at 1:00 pm. Trustee's Gabram and Mueller were present. Fiscal Officer Charles Walder, Zoning Secretary Jennell Dahlhausen and Trustee's Assistant Melissa Palmer were also present.

The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, Road Superintendent Gene Layne, and Zoning Inspector Shane Wrench.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on October 19, 2016, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

QUARTERLY REPORTS: *Mr. Mueller made the motion to accept the 3rd Quarter 2016 departmental report from the Fire Department. Mr. Madden seconded the motion and it passed. Mr. Gabram abstained.*

ZONING DEPARTMENT: Ms. Dahlhausen advised the Trustees that they need to schedule and hold a public hearing for amendment 2016-7.

PUBLIC HEARING: AMENDMENT 2016-7: *Mr. Gabram made the motion to conduct a public hearing on a proposed amendment, identified as 2016-7, to the Russell Township Zoning Resolution as attached hereto on November 15, 2016, at 9am, in the Russell Township Fire-Rescue Station. Mr. Mueller seconded the motion and it passed unanimously.*

Ms. Dahlhausen asked the Trustees if the Microsoft tablet that was turned in by the Zoning Commission member who resigned could be given to another Zoning Commission member who's Microsoft tablet was stolen. Mr. Madden indicated that the Trustees would consider the request with the completion of all Township Policy and Procedures being followed by the Commission member with regard to the reporting of the stolen tablet.

Mr. Wrench advised the Trustees that the Zoning Commission can't regulate green requirements like they had previously requested. The Green Restaurant Certification Standards are voluntary and are not a government regulated standards. The standards are not enforceable by the Ohio Uniform Safety Code that is enforced by the Geauga Health District.

POLICE DEPARTMENT: Chief Carroll thanked Ms. Morgan for the \$25.00 donation to the Police Department.

The drug take back box was collected on October 23rd and there was 90lbs of prescription drugs turned in. Chief Carroll encourages residents to turn in prescription drugs that are no longer needed.

Chief Carroll told the Trustees that Coffee with a Cop was a success and he would like to have the event once a quarter.

The Police Department is holding an event called cram the cruiser. They are collecting can goods and coats until November 13th and then everything collected will be donated.

FIRE DEPARTMENT: Chief Frazier reported that the mobile data terminals were replaced and are working great.

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ROAD DEPARTMENT: Mr. Layne reported that the trucks are being prepared for winter.

Mr. Layne recommended that the Trustees approve the submitted second payment to Karvo Companies for the resurfacing of Watt Road as received. The submitted amount was provided by the Geauga County Engineer.

WATT ROAD PAVING PAYMENT APPROVAL: *Mr. Gabram made the motion to approve payment for the Asphalt Resurfacing of Watt Road, TR 158, in the amount of \$131,843.40 submitted by Karvo Companies, Inc. Mr. Mueller seconded the motion and it passed unanimously.*

FISCAL OFFICER: Mr. Walder advised the Trustees that the previously authorized alternate deferred compensation plan that was being offered through FNA Wealth Management has been renamed to the Buckeye Plan and has been adopted by the Ohio Association of Public Treasurers. He requested that the Trustees authorize his execution of the agreement with the name change.

DEFERRED COMPENSATION PLAN: *Mr. Mueller made the motion to authorize the fiscal officer to execute the Adoption Agreement as presented for the renamed Buckeye Deferred Compensation Plan, an eligible Governmental 457(b) Plan, with the original effective date of September 12, 2016. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Walder advised the Trustees that First Energy has terminated their contract as supplier to NOPEC effective January 1, 2017. NOPEC is expecting to announce a new supplier soon.

Mr. Walder advised the Trustees that the Township met all the 2016 requirements for our BWC safety grant and it will be reflected in this year's annual discounting.

Mr. Walder advised the Trustees that there are several needed repairs for the Administration Building, some required before the end of the year. He supplied the Trustees with a list of repairs and estimated costs. The Trustees authorized the expenditure of up to \$10,000.00 and approved repairs effecting tenants of the building.

COMMENTS FROM THE PUBLIC WERE RECEIVED

The Trustees discussed the meeting schedule for the remainder of the year and decided to change the date of the second December meeting to the 14th, if a meeting is needed, and to change the date of the first meeting in January 2017 from the 4th to the 11th.

Mr. Walder advised the Trustees that the Lease Agreements with the tenants in the Administration Building were due to be renewed with the new year and it has been many years since the agreements have been updated. Mr. Walder recommended that a Trustee reviewed the agreements with the County Prosecutor and meet with the tenants to explain any changes. Mr. Madden volunteered to review the lease agreements and meet with the tenants.

REQUEST FOR USE OF TOWN HALL: *Mr. Gabram made the motion to grant permission for the Russell Garden Club to use the Town Hall on November 28, 2016 from 9am to 5 pm, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

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EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to consider the compensation of a public employee, pursuant to ORC 121.22 (G) (1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:39 pm.

Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.

The meeting moved into regular session at 1:55 pm

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Gabram made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.

The meeting was adjourned at 1:55 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka