

RUSSELL FIRE-RESCUE STATION

October 5, 2016

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram and Mueller were present. Trustee Assistant Melissa Palmer and Fiscal Officer Assistant Brittany Milite were also present.

Fiscal Officer Charles Walder was absent with apologies.

The following Department representatives were present: Police Chief Tim Carroll, Fire Chief John Frazier, Road Superintendent Gene Layne, and Zoning Secretary Jennell Dahlhausen.

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on September 21, 2016, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Special Meeting held on September 28, 2016, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**QUARTERLY REPORTS:** *Mr. Mueller made the motion to acknowledge receipt of the 3rd Quarter 2016 reports from the Police, Road, and Zoning departments. Mr. Gabram seconded the motion and it passed unanimously.*

**ZONING DEPARTMENT:** Ms. Dahlhausen reported that there have been four zoning permits and one variance.

Ms. Dahlhausen advised the Trustees that she and Mr. Wrench will be attending a training seminar.

There will be an amendment from the Zoning Commission due to the change in the Chagrin Heights area and that will be amendment 2016-7.

The Zoning Commission would like to hold a public hearing about House Bill 523, they would like the Trustees to be present and are interested in the residents opinions of this bill.

**FIRE DEPARTMENT:** Chief Frazier has nothing to report.

Mr. Madden asked Chief Frazier how the moving of the dry hydrant in Hackamore Woods was going.

Kevin O'Connor from the Hackamore Woods Homeowners Association asked the Trustees if they would consider removing the asphalt path that leads to the hydrant since the hydrant is being moved to the road. He said it shouldn't be much to remove the asphalt and put grass seed down since the ground is being dug up from the new pipe that is being placed from the road to the pond. Mr. Madden said he will speak with the County Prosecutor and get back to Mr. O'Connor.

**POLICE DEPARTMENT:** L.E.D. lighting project is almost done.

The new camera system is installed.

**ROAD DEPARTMENT:** Mr. Layne advised the Trustees that he recommends H & M Landscaping to be contracted for plowing the Administration Building, Police Department, and Fire Department parking lots for this winter season. He

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recommends to have the contract be per push.

**SNOWPLOW BIDS: TOWNSHIP LOTS:** *Mr. Gabram made the motion to accept the October 3, 2016 worksheet estimate for snowplowing services by H & M Landscape on a per push basis at the Russell Township Administration, Fire Department, and Police Department lots for the 2016/2017 season. Mr. Mueller seconded the motion and it passed unanimously.*

**SNOW PLOWING 2016/2017:** *Mr. Mueller made the motion to authorize Fiscal Officer Charles Walder to execute the agreement for 2016/2017 snow plow services with H & M Landscaping. Mr. Gabram seconded the motion and it passed unanimously.*

**FISCAL OFFICER:** Mr. Walder was excused from the meeting. Brittany Milite reported that there was interest in renting the empty lot behind the Police Department for storage, the terms are at least three months and \$1,500.00. The Trustees tabled the topic until they can speak with the Prosecutor and get more information from the contractor.

**COMMENTS FROM THE PUBLIC WERE RECEIVED**

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.*

The meeting was adjourned at 1:43 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka