

RUSSELL FIRE-RESCUE STATION

September 21, 2016

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder and Trustee Assistant Melissa Palmer were also present.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on September 7, 2016, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

ZONING DEPARTMENT: Mr. Madden advised the other Trustees that Bruce Murphy has submitted his resignation from the Zoning Commission Board effective September 13, 2016.

ACCEPT RESIGNATION: *Mr. Gabram made the motion to accept the resignation of Mr. Bruce Murphy from the Russell Township Zoning Commission, effective September 13, 2016. Mr. Mueller seconded the motion and it passed unanimously.*

CONFERENCE APPROVAL: *Mr. Mueller made the motion to approve reasonable and necessary expenses for Shane Wrench and Jennell Dahlhausen to attend the APA Cleveland Planning & Zoning Workshop, November 4, 2016, in Mayfield Village, Ohio. Mr. Gabram seconded the motion and it passed unanimously.*

ROAD DEPARTMENT: Mr. Wrench is a full-time employee that work between two departments, the Road and Zoning Departments. Mr. Wrench needs to have a CDL license in order to continue working in the Road Department, and needs to take the test with a license CDL driver and truck. Mr. Layne is asking the Trustees if one of the licensed Road employees could supervise Mr. Wrench during his test and to allow him to take the test in one of the Road Department trucks.

CDL EXAM: *Mr. Gabram made the motion, at the recommendation of the Road Superintendent Gene Layne, to permit Shane Wrench to use a township truck during his Commercial Driver's License exam under the supervision of a Russell Township employee & certified CDL holder. Mr. Mueller seconded the motion and it passed unanimously.*

FIRE DEPARTMENT: Mr. Madden congratulated Chief Frazier for being the North East District Director of the Ohio Fire Chiefs Association. This is a tremendous honor and is great for the Russell Fire Department.

HINKLE TRAINING: *Mr. Mueller made the motion to approve reasonable and necessary expenses for Chuck Walder and Brittany Milite to attend Hinkle System (notes) training put on by the Auditor of State in October, 2016, in Elyria, Ohio. Mr. Gabram seconded the motion and it passed unanimously.*

HEALTH INSURANCE RENEWAL: *Mr. Gabram made the motion to approve Option 2 with modifications in the OPEC-HC renewal rates, as identified in the September 21, 2016 email from Megan Toitch for Russell Township Officials and full-time employees for the year 2017. Mr. Mueller seconded the motion and it passed unanimously.*

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HEALTH INSURANCE RENEWAL: *Mr. Mueller made the motion to approve the following Insurance coverage for Russell Township Officials and full-time employees for the year 2017:*

Life Insurance - Standard Life

Dental Insurance - OPEC Delta Dental

Vision Insurance - OPEC VSP

Telemedicine - Medical Mutual

Ohio Insurance Services Agency Inc., proposed this plan in conjunction with the Ohio Public Entity Consortium Healthcare Cooperative. Mr. Gabram seconded the motion and it passed unanimously.

BOARD OF ELECTIONS: *Mr. Gabram made the motion to authorize Fiscal Officer Charles Walder to execute the Contract of Election Day Polling Location with the Geauga County Board of Elections. Mr. Mueller seconded the motion and it passed unanimously.*

TOWN HALL USE: *Mr. Mueller made the motion to grant permission for the Geauga County Board of Elections to use the Town Hall from 5:30 am - 9:00 pm, on November 8, 2016, subject to Township rules and regulations. Mr. Gabram seconded the motion and it passed unanimously.*

COUNTY LINE ROAD RESURFACING PROJECT: Mr. Walder advised the Trustees that Hunting Valley is having trouble receiving grants for the joint road project, but he has restated to Hunting Valley Officials that Russell is not sharing revenue for the project and we are only sharing the overall project cost which is to be split 50/50.

COMMENTS FROM THE PUBLIC WERE RECEIVED

EQUIPMENT PURCHASE: Mr. Walder asked the Trustees to approve the purchase of iPads for the 511 Park Board so that all Park related work and email can be done on one device, a Township owned devices and not on personal devices.

Mr. Mueller made the motion to approve the purchase from Micro Center of three 9.7 inch iPad Air 2, keyboard, appcare, and protective case for \$2,000.00 for use by ORC 511 Board of Park Commissioners. Mr. Gabram seconded the motion and it passed unanimously.

EXECUTIVE SESSION: *Mr. Mueller made the motion to move into executive session to consider the employment and compensation of a public employee, pursuant to ORC 121.22 (G) (1). Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into executive session at 6:11 pm.

Mr. Gabram made the motion to return to regular session. Mr. Mueller seconded the motion and it passed unanimously.

The meeting moved into regular session at 6:28 pm

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POLICE OFFICER FRACCI: EMPLOYMENT TERMS: *Mr. Mueller made the motion to accept Police Chief Carroll's recommendation and adjust the terms of employment for Patrolman and Constable Daniel T. Fracci from part-time to the six month fulltime level, per salary schedule 22, effective October 1, 2016, pending the completion of paperwork with the Russell Township Fiscal Office. Benefits to be provided by the Russell Police Department as required pursuant to the agreement between Russell Township and the Ohio Patrolmen's Benevolent Association. A one year probation period, still in effect, began on the official starting date of June 1, 2016. Mr. Gabram seconded the motion and it passed unanimously.*

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.

The meeting was adjourned at 3:19 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka