

RUSSELL FIRE-RESCUE STATION

AUGUST 20, 2014

Chairman Madden called the meeting to order at 5:30 P.M. Trustee Jim Mueller was present. Also present was Fiscal Officer Chuck Walder and Fire Chief John Frazier. Trustee Gary Gabram was excused due to prior commitments.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on August 1, 2014, as presented. Mr. Madden seconded the motion and it passed.*

**FISCAL OFFICER'S REPORT:** Mr. Walder reported that the county Budget Commission requested changes on two items on the budget. Those items were made and provided to Trustees for approval. *Mr. Mueller made the motion to approve the Version 1 Corrected budget for the year 2015. Mr. Madden seconded the motion and it passed.*

**COMMENTS FROM THE PUBLIC WERE RECEIVED AND ACCEPTED.**

**CHAGRIN VALLEY CHAMBER OF COMMERCE:** A representative from the Chagrin Valley Chamber of Commerce spoke about the group's mission to promote local business and to provide advertising for local events. Currently, there are 487 members.

**FIRE DEPT:** *Mr. Mueller made the motion to hire Mr. Josh Sirk as a part-time paramedic at the beginning rate of \$17.4167 per hour, per Salary Schedule 18, effective September 1, 2014, pending the completion of all paperwork with the Fiscal Officer. Mr. Madden seconded the motion and it passed.*

**CURBSIDE COLLECTION PROPOSAL:** The proposal for a curbside trash collection came in from Waste Management. The cost increased by over 50 percent. Waste Management proposed a more cost effective program involving "roll off" dumpsters in which people would bring scrap to dumpsters located on-site at Russell Township over a 3 day span. The cost was estimated to be \$10,000-\$12,000.00 for the "roll off" dumpsters as opposed to over \$18,000.00 for the curbside collection. The Trustees proposed looking into evaluating options, costs, and potential grant assistance before setting a date.

**ZONING INSPECTOR:** *Mr. Mueller made the motion to approve the job change of Mrs. Diana Steffen to Russell Township Zoning Inspector, also performing the duties of the Assistant Zoning Inspector, at the salary of \$59,500.00 per year (exempt), per Township Salary Schedule 18, effective September 1, 2014. Mr. Madden seconded the motion and it passed.*

**AUCTION:** *Mr. Mueller made the motion to approve, pursuant to ORC 505.10, the attached items contained in Exhibit A to be disposed of at auction, the items being obsolete, not needed for public use, or unfit for the use for which they were acquired only subject to revision at a public meeting. Mr. Madden seconded the motion and it passed.*

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**CLEANING CONTRACT:** *Mr. Mueller made the motion to approve, at the recommendation of the Fiscal Officer, the month to month contract with Coverall Health Based Cleaning System for cleaning services at 8501 Kinsman Road, for a cost of \$160.00 per month plus a one-time carpet cleaning of \$325.00 approved as to form by the Geauga County Prosecutor. Mr. Madden seconded the motion and it passed.*

**DONATION:** *Mr. Mueller made the motion to accept the donation by Charles and Karen Walder of one GE compact refrigerator (\$448.00 value) and one Keurig coffee maker (\$160.22 value). Mr. Madden seconded the motion and it passed.*

*Mr. Mueller made the motion to approve the use of the donated refrigerator and coffee maker at the discretion of the Board of Trustees. Mr. Madden seconded the motion and it passed.*

**ANNOUNCEMENTS:** The next regular Trustees' meeting will be held at 1 P.M., Wednesday, September 3rd, in the Russell Township Fire-Rescue Department.

Household Hazardous Waste Collection will be held at the Engineer's Yard, Merritt Drive, from 9 A.M. to noon, September 20, 2014.

The Used Motor Oil Recycling will **not** be held at the Road Garage on Monday, September 1, due to Labor Day Weekend.

**Executive Session:** *Mr. Mueller made the motion to move into executive session to consider the appointment and compensation of public employees, pursuant to ORC 121.22(G)(1). Mr. Madden seconded the motion and it passed.*

The meeting moved into Executive Session at 6:26 P.M.

*Mr. Mueller made the motion to return to regular session. Mr. Madden seconded the motion and it passed.*

The meeting moved into regular session at 6:36 P.M.

**PARENTAL LEAVE POLICY:** *Mr. Mueller moved to approve the new document on Parental Leave and Benefits for the Russell Township Policy and Procedures Manual. Mr. Madden seconded the motion and it passed.*

*Mr. Mueller made the motion to adjourn. Mr. Madden seconded the motion and it passed.*

The meeting was adjourned at 6:37 P.M.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: B. Milite