

RUSSELL FIRE-RESCUE STATION

August 15, 2018

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram and Mueller were present. Fiscal Officer Karen Walder was also present.

The following Department Heads were present: Police Chief Tim Carroll, and Fire Chief John Frazier.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on August 1, 2018, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on July 18, 2018, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on July 13, 2018, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on July 11, 2018, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

GEAUGA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES: Don Rice spoke about the Board's work and programs, and how the programs have changed in response to state funding cuts and the move to school-based and workplace-based activities. This has opened up space that is available for rent in the Metzenbaum Center.

ROAD DEPARTMENT: Mr. Gabram gave an update on the County Line Road Resurfacing Project. It is a joint project with Hunting Valley and is being managed by the Geauga County Engineer. The estimated portion of Russell Township's portion of the project is \$1.37M. The project involves 3 miles of road and some leveling and straightening will be performed, along with some tree removal in the right of way. The project is projected to take 6-10 months, and is planned to be finished by the end of summer in 2019. Mr. Madden asked that County Line Road residents be included in the communications regarding the tree removal.

2018 ROAD PROJECT: CHANGE APPROVAL: *Mr. Gabram made the motion, at the recommendation of the Geauga County Engineer, to increase the repair quantity on Ledgebrook from the Contract Quantity of 10 cubic yards to 70 cubic yards at \$200 per cubic yard, for an increased cost of \$12,000.00 to the 2018 Asphalt Resurfacing of Various Roads. Mr. Mueller seconded the motion and it passed unanimously.*

FIRE DEPARTMENT: Chief Frazier advised the Trustees that the Fire Department had a BWC inspection and he will get the report within a month.

Chief Frazier advised the Trustees that the new Fire Tender should be delivered soon, and is expected to be placed in service by October 2018.

POLICE DEPARTMENT - GARAGE FLOOR: *Mr. Mueller made the motion, at the request of Police Chief Carroll, to approve the agreement with Ohio Garage Interiors, dated July 6, 2018, for the floor repair and coating services at the Russell Police Department in the amount of \$7,058.48, pending approval by the County Prosecutor's Office. Mr. Gabram seconded the motion and it passed unanimously.*

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FISCAL OFFICE:

SECURITY SYSTEM: *Mr. Mueller made the motion, at the request of Fiscal Officer Karen Walder, to approve 3 estimates from Visual Armor Security (numbers 2036 & 2037 dated July 29, 2018, and estimate number 2038 dated August 10, 2018) for security cameras, video monitoring, and door access systems at the Township Administration Building in the amount of \$20,979.18, pending approval by the County Prosecutor's Office. Mr. Gabram seconded the motion and it passed unanimously.*

RESOLUTION 2018-18: BUDGET AMOUNTS & RATES: *Mr. Gabram moved to approve Resolution 2018-18: a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mr. Mueller seconded the motion and it passed unanimously.*

Fiscal Officer Karen Walder advised the Trustees that the generator at the Administration Building needs to be replaced and can't be repaired.

ASSISTANT TO THE FISCAL OFFICER: Fiscal Officer Karen Walder advised the Trustees that per authority granted by ORC 507.021, that she hired Jessica Sustar, as full-time Assistant to the Fiscal Officer, reporting to the Fiscal Officer, at the starting compensation of \$20.30/hr (annual of \$42,224.00) per salary schedule 28 approved on February 7, 2018. Her start date will be September 1, 2018.

COMMENTS FROM THE PUBLIC WERE RECEIVED.

OPWC LOCAL INTEGRATING COMMITTEE BALLOT: *Mr. Gabram made the motion to elect the following three candidates and alternate teams to the OPWC District Seven Local Integrating Committee:*

*Member - Patrick J. Cavanagh, Auburn Township
Alternate - Scott Yamamoto, Hambden Township*

*Member - Jim Pristov, Harpersfield Township
Alternate - Tom Martin, Williamsfield Township*

*Member - Chuck Klco, Leroy Township
Alternate - Rich VanPelt, Leroy Township*

Mr. Mueller seconded the motion and it passed unanimously.

Trustee Madden advised Trustees Mueller, and Gabram that he met with Rob Morgan about changing the site of the Veterans Memorial to Riverview Memorial Park Cemetery. He proposed two locations and asked the Trustees to think about the locations for future discussion.

SALARY SCHEDULE: Mr. Mueller said he had an issue with the Assistant to the Fiscal Officer salary at the 15 year experience level. He noted that the 15 year experience level for an Assistant to the Fiscal Officer is almost as much as the current salary of the Road Superintendent. He does not remember ever seeing the figures and didn't know how it happened. Fiscal Officer Karen Walder reviewed for Mr. Mueller the past Trustee meeting Minutes and his votes relating to the Salary Schedule going back to 2014. Trustees Madden and Gabram advised Mr. Mueller that the Fiscal Officer at the time gave them all the numbers in advance, and explained them before the vote in an open meeting. Fiscal Officer Karen Walder further noted that no Assistant to the Fiscal Officer currently holds that salary level, and the earliest such a level could be attained would be in 2029.

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

TOWNSHIP TRUSTEES

REGULAR

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Mr. Gabram made the motion to adjourn. Mr. Madden seconded and it passed unanimously.

The meeting was adjourned at 6:45 pm.

Justin Madden, Chairman

Karen Walder, Fiscal Officer
Recorded by: J. Dorka