

RUSSELL FIRE-RESCUE STATION

August 5, 2015

Chairman Madden called the meeting to order at 1:00 pm. Trustee Mr. Gabram, and Mr. Mueller were present. Fiscal Officer Charles Walder was also present. The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, Road Superintendent Gene Layne, and Zoning Inspector Diana Steffen.

Mr. Madden offered his condolences on behalf of the Board of Trustees on the death of Tom Evers of the Parkman Road Department after his fatal accident on the job.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on July 15, 2015, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

QUARTERLY REPORTS: *Mr. Gabram made the motion to accept the 2nd Quarter 2015 reports from the Fire, Police, Road, and Zoning departments. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING DEPARTMENT: Mrs. Steffen reported that she has been very busy. There were four lots recently sold and three of the lots are being built on, and one is being cleared.

Mrs. Steffen informed the trustees that she met with the owner of the Hillbrook Club. They discussed timbering on the property and the owner informed Mrs. Steffen that there were many trees along the creek that were dead and the area needed to be thinned and they are not building on the property.

Mrs. Steffen said she met with representatives from Laurel School. The representatives said that they wanted to keep in good communication with the Township.

Mrs. Steffen updated the Trustees on the progress of the court case with Joyce Builders. The briefings have been scheduled and will go until the end of September.

POLICE DEPARTMENT: Chief Carroll has nothing new to report.

FIRE DEPARTMENT: Chief Frazier reported that the Fire Department has had a sixty three hour a week salary increase due to the extra firefighter on the weekends. Mr. Walder explained that adjustments will need to be made to the 2016 budget to account for the increase in salaries. Chief Frazier and Mr. Walder discussed the options for having enough money for salaries until the end of 2016, and the only solution is to freeze the Fire Departments capital account for the rest of the 2015 year. This money will become cash reserves for 2016. There is a concern that the Fire Department will have to run a levy a year early or they will not be able to support life after 2016.

ROAD DEPARTMENT: Road Superintendent Mr. Layne reported that the cameras at the recycling center are up and running.

RUSSELL FIRE-RESCUE STATION

August 5, 2015

Mr. Layne reported that the paving on Deepwood is completed. Even though there were some inconveniences the paving was done well. The road department employees really stepped up and handled all the issues with Deepwood very well. Mr. Madden requested that with any paving project going forward that we state in the contract that the Township is to approve all letters that the paving companies send to residents; this way the township can make sure that the letters are clear and give the residence enough notice.

Mr. Layne gave an estimate for the repair of Hillbrook South and will need engineering and specifications and bid package before he can proceed with project repairs. A single overflow uses the road as a dam. A new culvert should be considered to drain the pond. A dry hydrant is also of interest to the Russell Fire Department. Cost and damage recovery efforts are under way.

Mr. Layne reported that the outfitting for the new truck is on schedule and should be ready by the end of October or early November.

Mr. Layne asked the Trustees if he could schedule overtime on the weekends. They are very behind due to all the weather at the beginning of the season, and any overtime we can allow would really help.

ROAD DEPARTMENT OVERTIME: *Mr. Mueller made the motion to authorize the Road Superintendent to request & compensate employees for overtime work not to exceed twelve man days. Mr. Gabram seconded the motion and it passed unanimously.*

FISCAL OFFICER: Fiscal Officer Walder had nothing new to report.

COMMENTS FROM THE PUBLIC WERE RECEIVED

UNFINISHED BUSINESS: G. A. R. Paving has paved the Town Hall parking lot with chip and seal. The parking lot looks great and is smooth to drive on. The Russell Road Department will be removing the parking along the side of the Town Hall near rt. 87 for safety reasons, and are turning that into a landscaped area.

The scrap tire event was a success this year. The Township collected 1.48 tons of tires, and received \$1,083.00. The Township received a grant check that defrayed from the expense that the Township had to pay to hold this event.

The DCC tour was very informative. The Township employees that took the tour were informed in how the Illuminating Company handles power outages. There are different crews that go to each affected area before the power is restored. The Illuminating Company informed the employees that they do not know when the power is out. The company relies on calls from residents without power, the more calls they receive the better. The company uses the calls to develop patterns to determine how severe the power outage is. Township employees can contact their local representative to receive accurate up to date information about the power outage to relay to the residents.

NEW BUSINESS: The Township received a liquor permit renewal. There were no issues with this permit being renewed.

RUSSELL FIRE-RESCUE STATION

August 5, 2015

FIRE DEPARTMENT INSURANCE RENEWAL: Supplemental insurance is provided for part time and paid per call employees of the Russell Fire Department. Renewal options were presented to the Trustees. All insurance options were kept at the previous levels.

Mr. Mueller made the motion to approve, and authorize the Fiscal Officer to pay, the invoice from Burnham & Flower for the Fire Department renewal of supplemental insurance for part time volunteer firefighters. Mr. Gabram seconded the motion and it passed unanimously.

EXECUTIVE SESSION: *Mr. Mueller made the motion to move into executive session to consider the compensation of a public employee, pursuant to ORC 121.22 (G) (1) AND to prepare for bargaining sessions with public employees concerning their compensation and terms & conditions of their employment pursuant ORC 121.22(G) (4). Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:58 pm.

Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.

The meeting moved into regular session at 3:18 pm

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.

The meeting was adjourned at 3:19 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka