

RUSSELL FIRE-RESCUE STATION

AUGUST 1, 2014

Chairman Madden called the meeting to order at 1:00 P.M. Trustees Jim Mueller and Gary Gabram were present. Also present was Fiscal Officer Chuck Walder. The following department heads were present: Police Chief Tim Carroll and Fire Chief John Frazier. The Road Superintendent was excused due to prior commitments.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on July 2, 2014, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

QUARTERLY REPORTS: *Mr. Gabram made the motion to accept the 2nd Quarter 2014 reports from the Fire, Police, Road, and Zoning departments. Mr. Mueller seconded the motion and it passed unanimously.*

POLICE DEPARTMENT: Chief Carroll reported that the department has received another handheld laser radar unit from the "Click it or Ticket" program money.

The Police Department received a donation for \$200.00 in gratitude after Officer Kimball assisted a driver with a flat tire. *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the \$200.00 donation from George N. Aronoff to the Police Department. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to approve use of the \$200.00 donation to the Police Department at the discretion of the Police Chief. Mr. Gabram seconded the motion and it passed unanimously.

FIRE DEPARTMENT: Chief John Frazier reported that he had attended an Ohio EMA class in which he obtained material to update the township's Emergency Response Plan. Mr. Mueller also went to a community training to discuss ways to implement a new, effective Emergency Response Plan for the township. Ideas will be brought together and discussed later in the year by the trustees and departments.

OPWC FINANCIAL ASSISTANCE - HEMLOCK POINT ROAD: *Mr. Gabram moved to authorize Trustee Chairman Justin Madden to serve as the Chief Executive Officer and signatory for OPWC Project Number CGZ06, entitled The Asphalt Resurfacing of Hemlock Point Road, TR 155. Mr. Mueller seconded the motion and it passed unanimously.*

ROAD PROJECT APPROVAL - HEMLOCK POINT ROAD: *Mr. Gabram made the motion that the road project agreement entitled "Ohio Public Works Commission Project Grant Agreement State Capital Improvement Program" for Hemlock Point Road, TR 155, and OPWC Project Number CGZ06, be accepted and approved for construction to provide an amount not to exceed \$250,000.00. Mr. Mueller seconded the motion and it passed unanimously.*

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ROAD DEPARTMENT BID AWARD - HEMLOCK POINT ROAD: *Mr. Gabram made the motion that the project entitled the Asphalt Resurfacing of Hemlock Point Road, TR 155, be awarded to Ronyak Paving, Inc. of Burton Ohio, in the amount of \$271,682.00, as recommended by the Geauga County Engineer. Mr. Mueller seconded the motion and it passed unanimously.*

ROAD DEPARTMENT BID AWARD - LARKSPUR LANE: *Mr. Mueller made the motion that the project entitled The Asphalt Resurfacing of Larkspur Lane, TR 154, be awarded to Ronyak Paving, Inc. of Burton Ohio, in the amount of \$44,125.00, as recommended by the Geauga County Engineer. Mr. Gabram seconded the motion and it passed unanimously.*

FUNDS TRANSFER: *Mr. Mueller made the motion to approve Resolution 2014-14 authorizing the following transfer of funds: \$50,000.00 from Contracted Services, line item 2141-330-360-0000 to Capital Outlay, line item 2141-760-790-0000. Mr. Gabram seconded the motion and it passed unanimously.*

BOARD OF ELECTIONS: *Two representatives from the Board of Elections did a walk through inspection of the Town Hall in order to determine if it could be used as a polling location. Mr. Gabram made the motion to authorize Fiscal Officer Charles Walder to prepare an agreement with the Geauga County Board of Elections for the necessary improvements to the Town Hall property, for the Town Hall's future use as a polling location, and to present the Polling Location Use contract for approval at a future meeting. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING DEPARTMENT: *Assistant Zoning Inspector Diana Steffen reported that the department has been busy; 6 permits have been granted and 2 hearings were scheduled with the Board of Zoning Appeals. The Zoning Commission has canceled its last two meetings.*

THERE WERE NO COMMENTS FROM THE PUBLIC.

SCRAP TIRE GRANT: *The grant money for the Scrap Tire Collection have been received in the amount of \$1570.76.*

TOWN HALL USE: *Mr. Mueller made the motion to grant permission for the Geauga County Board of Elections to use the Town Hall from 5:30 a.m. - 8:00 p.m., on November 4, 2014, subject to township rules and regulations. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to grant permission for the Historical Society to use the Town Hall from 7:00 p.m. - 9 p.m. on August 16, 2014, subject to township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.

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Mr. Gabram made the motion to grant permission for the Historical Society to use the Town Hall from 5:30p.m.- 8:00p.m. on October 17, 2014, subject to township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.

EQUIPMENT AUCTION: *Mr. Gabram made the motion to authorize Fiscal Officer Charles Walder to sign the Auction Sale Contract with Kiko Auctioneers for the auction of identified and approved township equipment, with the approval of the County Prosecutor as to form. Mr. Mueller seconded the motion and it passed unanimously.*

STEWARDSHIP WALK - UPLANDS PRESERVE: *Pete McDonald from the Western Reserve Land Conservancy performed a stewardship walk alongside of Mr. Mueller. Issues found were trespassing on the land with ATVs, lounge chairs being stored on the property, and fire pits made on the land. Mr. Mueller suggested exploring the option of donating the land to the Russell Township Park Commission.*

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to consider the compensation of a public employee, pursuant to O.R.C. 121.22(G)(1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:52 p.m.

Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion, and it passed unanimously.

The meeting moved into regular session at 2:58 p.m.

Mr. Gabram made the motion to change the compensation of Chief Tim Carroll to \$77,346.65 per year to continue on as Full-Time Police Chief effective when his OPERS benefits begin. Mr. Mueller seconded the motion and it passed unanimously.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded the motion and it passed unanimously.

The meeting was adjourned at 3:06 p.m.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: B. Milite