

## RECORD OF PROCEEDINGS

MinuteTOWNSHIP TRUSTEES

SPECIAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

HeADMINISTRATION BLDG.

JUNE 12, 2013<sup>20</sup>

Chairman Dickinson called the meeting to order at 6:36 PM. Trustee James Mueller was present. Also present was Fiscal Officer Charles Walder. Trustee Justin Madden was excused due to prior commitments.

The outcome of the budget workshops was the focus of the meeting. The reduction of inside millage from Road and Bridge to the General Fund was discussed; the funds moved from Road and Bridge would have to be made up for through a levy. Mr. Walder reported that the Road and Bridge Department could seek a continuing levy and run it on the ballot this November. Mr. Mueller indicated that a renewal levy should be run this year rather than the continuing levy.

Mr. Walder reported that the definition of "repair" vs. "maintenance" in regards to the Road Levy was still being reviewed by the County Prosecutor.

Moving the Park District millage to the General Fund was discussed. Mr. Dickinson indicated that he would like to come up with a revised budget rather than remove the Park District's funding completely. Mr. Mueller stated that he would like the Park District to come before the Trustees and discuss the issue before any of their funding was moved. The moving of the Park District's funds to the General Fund will be revisited next year.

The consolidation of the Maintenance and Road Department was discussed. Mr. Walder reported that the departments share common functions and it would make sense to combine the two. Mr. Mueller indicated that he would not be in favor of moving the recycling center to the road department or selling off the administration or maintenance buildings. Mr. Dickinson stated that he had a more expansive view on the subject and was in favor of considering selling off the whole corner of Township properties if needed.

The consolidation of the Zoning Department and the Road Department was discussed. Mr. Dickinson proposed to defer the discussion until 2014.

Mr. Walder reported that the Police Department replacement levy should be on the ballot for this year. After discussion, it was decided that the Road Department would put the continuing levy on the ballot this November and run their renewal levy next year.

Pay freezes for the Township were discussed. Township employees will not receive a pay increase this year except as contractually obligated.

The Health Insurance premium contributions from the Township employees would be raised from 10% to 15% starting January 1<sup>st</sup>, 2014.

The Trustees & Fiscal Officer elected to take a pay cut starting July 1<sup>st</sup> for the remainder of the year. Mr. Walder

Held ADMINISTRATION BLDG.JUNE 12, 2013

indicated that a letter would need to be drafted to voluntarily surrender or donate that portion of pay to the Township.

The Geauga Township Association meeting costs will be paid out-of-pocket by elected officials. Other Township employees will still be reimbursed by the Township.

The cleaning service for the administration building has been eliminated effective July 1, 2013.

Mr. Walder reported that the administration kitchen needs to be updated and is looking for donated services and funds to do the project.

Mr. Walder reported that he is contacting the County Prosecutor to determine if longevity pay can be eliminated for new hires.

Tracking the Trustees hours and being paid from each department based on the percentage of time worked in each was discussed. Mr. Walder stated that a worksheet would have to be filled out monthly by the Trustees.

Mr. Walder suggested decreasing the required prior-approval expenditure amount for large purchases to \$1,000 as \$5,000 was too high. Mr. Mueller and Mr. Dickinson both felt \$1,000 was too low. It was agreed that \$2,500.00 would be the amount that would need prior approval before purchase.

The tenant-lease agreements for renters in the administration building was discussed. Mr. Mueller indicated that if rent was raised, it must be minimally. Mr. Dickinson proposed deferring the conversation until December.

An administration/community building that would be built between the fire and police departments was discussed. Mr. Dickinson indicated that the idea was not timely.

Intelligent regionalization was discussed. Mr. Dickinson stated that regionalization should be discussed at the Geauga Township Association meetings as townships across Ohio will all be facing financial hardships in upcoming years.

*Mr. Mueller made the motion to adjourn. Mr. Dickinson seconded it.*

The meeting was adjourned at 7:45 PM.



James Dickinson, Chairman



Charles Walder, Fiscal Officer  
Recorded by: B. Milite