

ADMINISTRATION BUILDING

JUNE 7, 2019

Chairman Madden called the meeting to order at 9:00 am. Trustees Gabram and Mueller were present. Fiscal Officer Karen Walder was present and Trustee Assistant Melissa Palmer was absent. The following Department Head was present: Police Chief Tim Carroll.

POLICE DEPARTMENT: Chief Carroll reviewed the 5 year look ahead for planning purposes.

Chief Carroll reported that he would like to keep up with one new police vehicle purchase every year. The rotating every 5 years seems to be working well for the department. Mrs. Walder stated that the way Chief Carroll manages the trade in at the time of the purchase, works well from a fiscal stand point. Chief Carroll reported that they will no longer be able to get the Ford Taurus or the Explorer Police Interceptor because Ford will no longer be manufacturing them. With both models being replaced, unfortunately that means none of the current equipment will fit into the new build.

Chief Carroll reported he is budgeting for replacement of their computer server next year, which serves the departments record management system and it holds all their information. Chief Carroll would like to upgrade to a new server so the current one would serve as a backup system. Chief Carroll would also like to update their computer firewall next year. Their current firewall is about 6 or 7 years old and it's time to update for continued protection.

Chief Carroll said that hiring part time officers is always on the list. The department currently has 2 part time officers and would like to add 2 or 3 more to have as back up. Chief Carroll said it's beneficial to have part time officers on the roster in the event that a full time position opens up, since you already know who you have.

Chief Carroll would like to budget for the promotion of a lieutenant towards the end of this year or fall and possibly another sergeant. Trustees Mueller and Gabram expressed support for testing, however Chief Carroll indicated for a sergeant promotion that testing is optional due to a change in the contract from "will" to "may".

Chief Carroll reported that in 2021 he will need to budget for taser replacements because they will be 5 years old at that point and it's recommended to replace tasers every 5 years.

Chief Carroll is budgeting for replacement of portable radios in 2022. The current units work, however these Motorola's are obsolete. Chief Carroll said they will replace them as they fail for now, but in the near future will have to replace them all and that will be about a \$50,000.00 expenditure. Also, noting the Police Station is now twelve years old, he is budgeting for a roof replacement in 2023.

The Trustees and Chief Carroll discussed the current plans for a new storage building. It would be utilized by just Police and Fire departments with the general fund budgeting for initial construction. Police and Fire departments would each contribute \$12,000 per year toward operations & maintenance. Chief Carroll reiterated that evidence and storage are his biggest needs.

Mr. Mueller asked whether a Police levy should be placed on the ballot this Fall, however neither the Chief nor Fiscal Officer felt it was warranted.

Mrs. Walder stated that going into 2019 the township appropriated for worse case with regards to the healthcare settlement. Mrs. Walder is anticipating that if the settlement is resolved by the end of 2019, the Police fund will be getting a significant carry over amount going into 2020. Mrs. Walder has also budgeted HR resources for the contract negotiations that will happen in 2020.

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.

The meeting was adjourned at 10:07 am.

Justin Madden, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Sustar