

RUSSELL FIRE-RESCUE STATION

June 7, 2017

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder and Trustee Assistant Melissa Palmer were also present.

The following Department Heads were present: Police Chief Tim Carroll, Road Superintendent Gene Layne, and Zoning Inspector Shane Wrench.

Fire Chief John Frazier was excused from the meeting.

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Special Meeting held on June 1, 2017, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on May 24, 2017, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Special Meeting held on May 17, 2017, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**POLICE:** Chief Carroll reported that the police car that was involved in a crash has been declared a total loss.

**FIRE:** Chief Frazier was excused from the meeting. Mr. Walder advised the Trustees of the changes Chief Frazier would like to make to the EMS Provider Rates.

**EMS PROVIDER RATES:** *Mr. Gabram made the motion to approve the following adjustments to the Russell Township EMS Provider Rates:*

*BLS will be billed at \$600.00*

*ALS1 will be billed at \$750.00*

*ALS2 will be billed at \$850.00*

*Mileage will be billed at \$14.00*

*Mr. Mueller seconded the motion and it passed unanimously.*

**1 pm PUBLIC HEARING, 2018 BUDGET:** *Mr. Mueller made the motion to open the public hearing on the proposed budget for the year 2018. Mr. Gabram seconded the motion and it passed unanimously.*

The public hearing opened at 1:05 pm.

*Mr. Gabram made the motion to close the public hearing on the proposed budget for the year 2018. Mr. Mueller seconded the motion and it passed unanimously.*

The public hearing closed at 1:06 pm.

**2018 BUDGET:** *Mr. Mueller made the motion to approve the proposed budget for the year 2018. Mr. Gabram seconded the motion and it passed unanimously.*

**ROAD:** Mr. Layne advised the Trustees that the "right of way" survey was completed on Hillbrook. The damage to the road is in the Township owned portion of the right of way so the Township is responsible for the repair. Mr. Layne is worried about the condition of the road and thinks it is a matter of time before the road washes out and an emergency repair is needed.

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*Mr. Mueller made the motion to declare the Hillbrook Road damage an "emergency". Mr. Gabram seconded the motion and it passed unanimously.*

**ZONING:** Mr. Wrench advised the Trustees that there has been a number of permit applications. At the next BZA meeting there will be a hearing for a lot split. Mr. Wrench advised the Trustees that he attended a training meeting with the county building department, and sixteen other zoning inspectors also attended. Mr. Wrench advised the Trustees that the zoning office will be closed next Thursday June 15th.

Mr. Wrench advised the Trustees that the Zoning Commission has a proposed amendment ZC 2017-1 for the Trustees to review. A public hearing needs to be scheduled.

**PUBLIC HEARING: AMENDMENT ZC-2017-1:** *Mr. Mueller made the motion to conduct a public hearing on the proposed amendment, identified as 2017-1, to the Russell Township Zoning Resolution as attached hereto on July 5, 2017, at 1 pm in the Russell Township Fire-Rescue Station. Mr. Gabram seconded the motion and it passed unanimously.*

**OPEC-HC WITHDRAWAL NOTICE:** Mr. Walder advised the Trustees that OPEC-HC advised that the Township send a letter of withdrawal for December 31, 2017 with the option to rescind by August 31, 2017 so the Township can have more time to shop around for other rates.

*Mr. Gabram made the motion to submit a letter of withdrawal to OPEC-HC as of December 31, 2017 with the knowledge that the letter may be rescinded by August 31, 2017. Mr. Mueller seconded the motion and it passed unanimously.*

**RESOLUTION OF NECESSITY: ROAD LEVY:** *Mr. Mueller made the motion to approve Resolution 2017-11: A resolution declaring it necessary to levy a 1.80 mill continuing road renewal levy in excess of 10 mill. Mr. Gabram seconded the motion and it passed unanimously.*

**RESOLUTION OF NECESSITY: POLICE LEVY:** *Mr. Gabram made the motion to approve Resolution 2017-12: A resolution declaring it necessary to levy a 1.0 mill additional police levy in excess of 10 mill and to be collected in 2018. Mr. Mueller seconded the motion and it passed unanimously.*

**FISCAL OFFICE:** *Mr. Gabram made the motion at the recommendation of the Fiscal Officer Charles Walder, to authorize the expenditure of funds necessary to employ a part-time, temporary Administrative Assistant, reporting to the Fiscal Officer, at the rate not to exceed \$15.00 per hour, per Salary Schedule 25, effective June 8, 2017. Mr. Mueller seconded the motion and it passed unanimously.*

**ACCEPT DONATION:** *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, to accept the donation to the Road Department of \$25.00 from Mr. Gibson Head Jr. Mr. Mueller seconded the motion and it passed unanimously.*

*Mr. Mueller made the motion to approve the use of the \$25.00 donation at the discretion of the Road Superintendent. Mr. Gabram seconded the motion and it passed unanimously.*

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**ACCEPT DONATION:** *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, to accept the donation of a sealed license of Office 2010 software to the Township from Mr. & Mrs. Justin Madden. Mr. Gabram seconded the motion and it passed unanimously.*

*Mr. Gabram made the motion to approve the use of the software donation at the discretion of the Fiscal Officer. Mr. Mueller seconded the motion and it passed unanimously.*

**ACCEPT DONATION:** *Mr. Mueller made the motion, based on the Chairman Madden's recommendation, to accept the donation of a five foot computer table and leather side chair to the Township from CK Properties, Ltd. Mr. Gabram seconded the motion and it passed unanimously.*

*Mr. Mueller made the motion to approve the use of the software donation at the discretion of Chairman Madden. Mr. Gabram seconded the motion and it passed unanimously.*

**COMMENTS FROM THE PUBLIC WERE RECEIVED.**

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.*

The meeting was adjourned at 1:29 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka