

RECORD OF PROCEEDINGS

TOWNSHIP TRUSTEES

REGULAR

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at RUSSELL FIRE-RESCUE STATION

JUNE 5, 2013 20

Chairman Dickinson called the meeting to order at 4:30 PM. Trustees Justin Madden and James Mueller were present. Also present was Fiscal Officer, Charles Walder. The following department heads were present: Police Chief Tim Carroll, Mr. Gallagher, and Mr. Layne. Mr. Machnics was excused due to prior commitments.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on May 15, 2013, as presented. Mr. Madden seconded and it passed unanimously.*

POLICE DEPARTMENT: Chief Tim Carroll announced the resignation of one part-time officer and one full-time officer. Mr. Mueller requested that Chief Carroll draft a resolution for the full-time officer in appreciation of his service to the Township. The Trustees accepted the resignations of full time officer Ryan Fazekas and part-time officer Blake Rogers.

Chief Carroll stated that the Senior Olympics are expecting close to 200 people a day. The Police department will be on scene for the event. The Police Department will also help out at road intersections for the J-Ride biking event on June 30th if possible.

Mr. Dickinson made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the \$250.00 donation to the Police Department. Mr. Mueller seconded it and it passed unanimously.

Mr. Mueller made the motion to approve the use of the \$250.00 donation for the Police Department at the discretion of the Police Chief. Mr. Madden seconded the motion and it passed unanimously.

ROAD DEPARTMENT: Gene Layne reported that every regulatory sign in the township has been upgraded to high-reflective signs per the State of Ohio requirement.

FISCAL OFFICER'S REPORT: *Mr. Madden made the motion, based on the Fiscal Officer's recommendation, to approve the use of the Citizen Complaint, Hold Harmless, and Operator's Pre-trip Inspection Forms. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Walder reported that AbiBow Recycling offered the Township a renewable one year contract with a fixed rate of \$25 per ton rather than our current variable rate that averages out to less than \$25 per ton. *Mr. Mueller made the motion to approve, at the recommendation of the Fiscal Officer, the recycling contract with AbiBow at \$25 per ton, renewable annually. Mr. Madden seconded the motion and it passed unanimously.*

Mr. Walder reported that the Township is entitled to a tax advance collection but is required to ask for it. *Mr. Madden made the motion to approve Resolution 2013-14, a resolution*

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requesting the Advance of Taxes Collected. Mr. Mueller seconded the motion and it passed unanimously.

Mr. Madden made the motion to pass Resolution 2013-15: A Resolution of Congratulations to Eagle Scout Recipient Mr. Michael Greer. Mr. Mueller seconded the motion and it passed unanimously.

Mr. Walder stated that he received a Memorandum of Understanding for the Recovery of Unclaimed Funds. The Township has \$100 in unclaimed funds that were found online. Mr. Madden made the motion to approve the application for the recovery of unclaimed funds. Mr. Mueller seconded it and it passed unanimously.

COMMENTS FROM THE PUBLIC: were received.

NORTHWOOD DAM REMOVAL: The Chagrin River Watershed Partners are backing away and reexamining the removal of the dam from Ms. Doran's property due to unforeseen repercussions.

NEW BUSINESS: The new Township website is launched and functional.

The next County Township Association meeting will be held July 10th and requires an RSVP. Mr. Walder and Ms. Milite will attend.

G.S.W.C.D.: In previous years, the Township donated \$2,000.00 to the Geauga Soil and Water Conservation District. Due to the current financial status, the Trustees decided to reduce funding to the Geauga Soil and Water Conservation District. It was agreed that funding would not be entirely eliminated as the Geauga Soil and Water District provides valuable services to the Township and the residents. *Mr. Madden made the motion to approve payment of \$500.00 to the Geauga Soil and Water Conservation District to support the services and programs they provide in meeting the Township's NPDES goals and to Russell Township residents. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING-NE OHIO PLANNING AND ZONING WORKSHOP:

Mr. Madden made the motion to approve reasonable and necessary expenses up to \$300.00 for Zoning Commission members to attend the NE Ohio Planning and Zoning Workshop in Warren, Ohio on June 28th. Mr. Mueller seconded the motion and it passed unanimously.

FIRE DEPARTMENT: Fire Chief Frazier joined the meeting at 4:43 PM. Chief Frazier stated that South Russell is making the decision on dispatch services soon and afterwards will make a decision on whether or not they will join our fire department or stay with Chagrin Fall's Fire Department. Mr. Dickinson noted that Russell Township's Fire Department can provide exceptional service to South Russell and that the proposed plan would benefit and enhance the services offered

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to both communities.

ANNOUNCEMENTS: The first July meeting of the Board of Trustees will be held July 3rd as scheduled. The department heads are excused from the July 3rd meeting and will attend the first August meeting as usual.

The Russell Land Use Survey final results will be presented June 6th at 7 PM in the Town Hall featuring a 30 minute presentation followed by a question and answer period.

The next regular trustees' meeting will be held at 7 PM, Wednesday, June 19th in the Russell Township Fire-Rescue Department.

Document Destruction will be on June 22nd from 9 AM to noon on Merritt Rd. in Chardon.

E-Waste Collection is July 20th from 9 AM to noon on Merritt Rd. in Chardon (no television sets).

PURCHASE ORDERS AND BILLS were approved as attached.

Mr. Mueller made the motion to adjourn. Mr. Madden seconded the motion and it passed unanimously.

The meeting was adjourned at 5:08 PM.



James Dickinson, Chairman



Charles Walder, Fiscal Officer

Recorded by: B. Milite