

RUSSELL FIRE-RESCUE STATION

June 1, 2016

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder, and Assistant to the Trustees Melissa Palmer were also present. The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, Road Superintendent Gene Layne, and Zoning Inspector Shane Wrench.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on May 18, 2016, at 2:00 pm, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on May 18, 2016, at 5:30 pm, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

ROAD DEPARTMENT: Mr. Layne asked the Trustees if the Department could purchase a laptop and printer for the mechanic's shop to keep records on the repairs for the trucks.

Mr. Layne asked the Trustees if the Road Department could work overtime on a few Saturdays to complete projects on Township property. Overtime pay not to exceed \$5,000.00. The Trustees approved Mr. Layne's request.

COMPUTER PURCHASE: *Mr. Mueller made the motion to approve the purchase of a new laptop computer and printer for use in the Road Department mechanic's shop for a cost not to exceed \$1,100.00. Mr. Gabram seconded the motion and it passed unanimously.*

CERTIFICATE OF NEED: *Mr. Mueller made the motion to approve the Certificate of Need, Resolution Number 2016-10, for the additional new 1.40 mill Road & Bridge continuing levy. Mr. Gabram seconded the motion and it passed unanimously.*

POLICE DEPARTMENT: Chief Carroll told the Trustees that the new car had arrived last week. Chief Carroll said that LED lights were being installed in the Police Department. Chief Carroll introduced Daniel Fracci, who was just hired in as a part-time officer.

OATH OF OFFICE: for Daniel Fracci; read and presented by Mr. Madden.

FIRE DEPARTMENT: Chief Frazier said that the tornado siren was operational and was tested last Saturday at noon. Chief Frazier would like to test the siren every Saturday at noon, with a shorter run time. The siren runs for a three minute test time now, five minutes for a real warning.

CERTIFICATE OF NEED: *Mr. Gabram made the motion to approve the Certificate of Need, Resolution Number 2016-11, for the additional new 1.75 mill Fire continuing levy. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING DEPARTMENT: Mr. Wrench told the Trustees that in the month of May there were two new homes, three decks, and one addition being built. Mr. Wrench advised the Trustees that the Planning Commission changes the Zoning Maps. Mr. Wrench plans on attending an Ethics class at Lakeland tomorrow from 6-8 pm, held by the Ohio Ethics Commission.

COMMENTS FROM THE PUBLIC WERE RECEIVED

RUSSELL FIRE-RESCUE STATION

June 1, 2016

FISCAL OFFICER: Mr. Walder advised the Trustees that the dates for Budget Hearings have been set and recommends that they attend the hearing with him.

Mr. Walder talked about the two levies that are needed for the next election. One for the Road Department to replace seven trucks that are over the age requirements. This will put the capital equipment on a fixed replacement schedule. The other levy is for the Fire Department. This levy will replace the current one and is for replacing equipment that is over the recommended age limit.

Mr. Walder asked the Trustees to bring Jennell Dahlhausen in at the three year rate for vacation accruals since she has nine years of experience in government and that will match her pay rate which is at three years experience.

VACATION BENEFITS: *Mr. Mueller made the motion to authorize the granting of vacation benefits at the three year level to Jennell Dahlhausen, effective June 1, 2016. Mr. Gabram seconded the motion and it passed unanimously.*

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.

The meeting was adjourned at 2:06 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka