

RUSSELL FIRE-RESCUE STATION

May 1, 2019

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram and Mueller were present. Fiscal Officer Karen Walder and Trustee Assistant Melissa Palmer were also present.

The following Department Heads were present: Police Chief Tim Carroll, Road Superintendent Gene Layne, and Zoning Inspector Shane Wrench. Fire Chief John Frazier came in at 1:12 pm.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on April 17, 2019, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

QUARTERLY REPORTS: *Mr. Mueller made the motion to accept the 1st Quarter 2019 reports from the Fire, Police, Road, & Zoning departments. Mr. Gabram seconded the motion and it passed unanimously.*

POLICE DEPT: Chief Carroll reported that there were 88 pounds 12 ounces of prescription drugs turned in at the drug box over the last 90 days. Chief Carroll reported they had a successful Coffee with the Cops on Saturday, April 6, 2019 and had about 10-15 residents stop in. Chief Carroll report that the new car they ordered is in and just waiting for the outfitters to come in and install the equipment. Some of the new laptop computers have also been delivered.

ROAD DEPT: Mr. Layne reported that the official rain gauge has been installed by NEORS.

BID OPENING RECAP: Mrs. Walder reported on the 11:15am bid opening for the Reconstruction of County Line Road. There were 13 vendors that pulled the plans and the Township received 3 bids: Mr. Excavator, Eclipse Company and TRAX Construction. The bid amounts ranged from \$3.9 million up to \$4.1 million. All 3 came in above the engineers estimate but 2 of the 3 were within the 10% range. The county engineer will be evaluating the bids and make a recommendation to the Trustees.

ZONING DEPT: Mr. Wrench reported that Villers was out on April 30, 2019 to replace the light fixtures with LED lighting, however they ran into a situation downstairs with sealed ballast fixtures, which they were not able to convert. Villers proposed to replace the 14 fixtures downstairs with LED fixtures at an estimated cost of \$885.50. NOPEC grant funds will be used to cover this extra cost.

ADMIN LED LIGHTING: CHANGE ORDER/ESTIMATE: *Mr. Mueller made the motion to approve estimate #33 from Villers Advanced Electric, LLC, dated May 1, 2019, for the amount of \$885.50, for the adjustment to estimate #03219 for basement fixtures not compatible with LED lamp type planned for the Administration Building. Mr. Gabram seconded the motion and it passed unanimously.*

FISCAL OFFICE: Mrs. Walder wanted to thank all the department heads and administrative staff for turning in their 5 year capital needs.

GAS UTILITY PLAN CHANGE: Mrs. Walder reported that the Township has the opportunity to renew our natural gas pricing agreement. Our current agreement was for 24 months and expires in September 2019. Our agent that works with Russell Township to secure pricing is recommending a renewal of 24 months at a \$3.28/mcf rate, which is less than our current rate of \$3.44/mcf.

Mr. Mueller made the motion to approve a change in the natural gas utility contract to a 24 month fixed contract of \$3.28/mcf effective October 2019 to September 2021. Mr. Gabram seconded the motion and it passed unanimously.

RUSSELL FIRE-RESCUE STATION

May 1, 2019

FISCAL OFFICER AUTHORIZATION: *Mr. Gabram made the motion to authorize Fiscal Officer Karen Walder to sign the Natural Gas Sales Agreement with Gasearch LLC on behalf of Russell Township based on pricing dated April 29, 2019. Mr. Mueller seconded the motion and it passed unanimously.*

Fire Chief John Frazier joined the meeting at 1:12 pm.

FIRE DEPT: Chief Frazier reported that he attended a Clemens Nelson seminar in Columbus and the topics were on medical marijuana and health safety. Chief Frazier reported that he went to a presentation at UH about mobile integrated health and how it is moving forward. Chief Frazier stated that HHS and Medicare are understanding the complexity of it and that grants may be offered in the areas of telemedicine, alternate transport, and treat & release. Chief Frazier said this will probably be something he will look into down the road. Also, it looks like Medicare may soon reimburse for telemedicine, alternative transportation (instead of an emergency room, a patient can go to an Urgent Care and Medicare), and treat and release in the home.

BANK RECONCILIATION & FINANCIAL REPORTS: *Mr. Gabram made the motion to acknowledge receipt of the monthly bank reconciliation and financial reports for March, 2019, as submitted by Fiscal Officer Karen Walder. Mr. Mueller seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED.

Mr. Mueller has been looking into the glass recycling issue. Mr. Mueller spoke to Tom Hartzell, the interim Operations Director for GTSWMD. Mr. Hartzell said that they aren't taking glass at this time because it's an item that they actually lose money on. Mr. Hartzell is talking to their legal counsel to determine if Russell Township is permitted to contract with another company to collect glass. Mr. Mueller said that Mr. Hartzell will be at the next Trustee meeting on May 15, 2019 to try and get some answers for the Township.

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded the motion and it passed unanimously.

The meeting was adjourned at 1:25 pm.

Justin Madden, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Sustar