

RUSSELL FIRE-RESCUE STATION

April 18, 2018

Chairman Madden called the meeting to order at 5:30 pm. Trustees Jim Mueller and Gary Gabram were present. Also present was Melissa Palmer, Assistant to the Trustees.

**CLERK PRO TEM:** In the absence of a Fiscal Officer, Board of Trustees Chairman Justin Madden appointed Melissa Palmer to serve as clerk pro tem.

**EXECUTIVE SESSION:** *Mr. Gabram made the motion to move into executive session to consider the appointment of a public official pursuant to ORC 121.22(G)(1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 5:32 pm.

*Mr. Gabram made the motion to return to regular session. Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into regular session at 5:36 pm.

**FISCAL OFFICER APPOINTMENT:** Mr. Madden discussed the trustees' decision on considering the appointment for Fiscal Officer. The position was posted and the township received 8 applicants. After phone interviews, the trustees unanimously chose Karen Walder to appoint as Fiscal Officer. Her extensive business experience and involvement in the community made her the successful candidate.

*Mr. Gabram made the motion to appoint Karen Walder as the Fiscal Officer of Russell Township with the full power to discharge the duties of the office, appointment subject to Karen Walder's acceptance of the position and subject to the successful completion of a background check. Mr. Mueller seconded the motion and it passed unanimously.*

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Special Meeting held on April 2, 2018, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

*Mr. Mueller made the motion to accept the minutes of the Special Meeting held on April 12, 2018, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

**QUARTERLY REPORTS:** *Mr. Mueller made the motion to acknowledge receipt of the 1st Quarter 2018 reports from the Fire, Police, Road, and Zoning Departments. Mr. Gabram seconded the motion and it passed unanimously.*

**AMERICAN PUBLIC WORKS ASSOCIATION EXPO:** *Mr. Gabram made the motion to approve reasonable and necessary expenses for two township Road Department representatives, Todd Krause and Vince Gambino, to attend the NE Ohio American Public Works Association Expo, May 16, 2018, at the Summit County Fairgrounds in Tallmadge, Ohio. Mr. Mueller seconded the motion and it passed unanimously.*

**SOUTH RUSSELL SCRAP COLLECTION:** Road Superintendent Gene Layne reached an agreement with South Russell for the scrap collection event; rather than trade labor for our scrap event, which occurs once every three years, Mr. Layne will invoice South Russell for loader equipment used and for wages to send two men to provide help.

**COMMENTS FROM THE PUBLIC WERE RECEIVED.**

**COMMUNITY EVENT:** The township has been awarded a grant from NOPEC in the amount of \$1500.00 for a free community event. Weather permitting, the Swamp Rattlers will be performing at the community event, set for August 23rd in the evening. The Swamp Rattlers contract will be reviewed by the Prosecutor's Office.

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**MEMORIAL OBSERVANCE:** Mr. Mueller volunteered to be the Trustee host for the Memorial Day Observance for 2018.

**RESOLUTION OF APPRECIATION:** Chuck Walder has dedicated five years of service as the Fiscal Officer for Russell Township. In that time, Mr. Walder implemented many forward-thinking strategies to increase transparency and efficiency in the township operations and budget, while maintaining a high level of community involvement. Russell Township wishes the best for Mr. Walder's future endeavors and congratulates him for his years of dedicated service to the township.

*Mr. Gabram made the motion to approve a Resolution of Appreciation for the Russell Township Fiscal Officer Charles Walder. Mr. Mueller seconded the motion and it passed unanimously.*

**GCTA MEMBERSHIP:** *Mr. Mueller made the motion to authorize the expenditure of \$340.00 for 2018/2019 membership in the Geauga County Township Association for four full members and seven associate members. Mr. Gabram seconded the motion and it passed unanimously.*

**511 Park:** *Mr. Mueller made the motion to approve the expenditure of \$1500.00 to support Russell Township's ORC 511 Board of Park Commissioners. Mr. Madden seconded the motion. The vote was as follows: Mr. Mueller yes, Mr. Gabram no, Mr. Madden no.*

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

**ADJOURNMENT:** *Mr. Gabram made the motion to adjourn. Mr. Mueller seconded the motion and it passed unanimously.*

The meeting was adjourned at 5:56 pm.

Justin Madden, Chairman

Melissa Palmer, Clerk Pro Tem

Recorded by: B. Milite