

RUSSELL FIRE-RESCUE STATION

January 7, 2015

Fiscal Officer Chuck Walder called the meeting to order at 1:00 PM. Trustees Gary Gabram, Justin Madden were present. Jim Mueller was excused due to prior commitments. The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier. Road Superintendent Gene Layne and Zoning Inspector Diana Steffen were excused.

**ORGANIZATION:** *Mr. Gabram nominated Mr. Madden for Chairman of the Russell Township Board of Trustees for the year 2015. Mr. Madden seconded and it passed.*

*Mr. Madden nominated Mr. Gabram for Vice-Chairman of the Russell Township Board of Trustees for the year 2015. Mr. Gabram seconded and it passed.*

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on December 18, 2014, as corrected. Mr. Madden seconded the motion and it passed.*

**FIRE DEPARTMENT:** The Fire Department has submitted the 4<sup>th</sup> Quarter Report. Fire Chief Frazier reported that the tank on fire engine 4321 is fixed and should be back in a week.

*Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation from Mrs. R. Krizan of \$25.00 to the Fire Department. Mr. Madden seconded the motion and it passed.*

*Mr. Gabram made the motion to approve the use of the \$25.00 donation at the discretion of the Fire Chief. Mr. Madden seconded the motion and it passed.*

*Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation from Mrs. Christina Livers of \$75.00 to the Fire Department. Mr. Madden seconded the motion and it passed.*

*Mr. Gabram made the motion to approve the use of the \$75.00 donation at the discretion of the Fire Chief. Mr. Madden seconded the motion and it passed.*

*Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation from Jay McKenna of \$150.00 to the Fire Department. Mr. Madden seconded the motion and it passed.*

*Mr. Gabram made the motion to approve the use of the \$150.00 donation at the discretion of the Fire Chief. Mr. Madden seconded the motion and it passed.*

**POLICE DEPARTMENT:** The 4<sup>th</sup> Quarter Police Report has been received.

*Mr. Gabram made the motion based on the Fiscal Officer's recommendation to accept the generous donation from Mrs. R. Krizan of \$25.00 to the Police Department. Mr. Madden seconded the motion and it passed.*

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*Mr. Gabram made the motion to approve the use of the \$25.00 donation at the discretion of the Police Chief. Mr. Madden seconded the motion and it passed.*

*Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, to accept the generous donation from R. W. Donahey of \$250.00 to the Police Department. Mr. Madden seconded the motion and it passed.*

*Mr. Gabram made the motion to approve the use of the \$250.00 donation at the discretion of the Police Chief. Mr. Madden seconded the motion and it passed.*

*Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, to accept the generous donation from Mrs. Christina Livers of a \$50.00 gift card to the Police Department. Mr. Madden seconded the motion and it passed.*

*Mr. Gabram made the motion to approve the use of the \$50.00 gift card donation for the Police Department at the discretion of the Police Chief. Mr. Madden seconded the motion and it passed.*

**ROAD DEPARTMENT:** The Fiscal Officer presented the recycling performance. The 4<sup>th</sup> Quarter Road report has been received.

*Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation from Mrs. Christina Livers of a \$50 gift card to the Road Department. Mr. Madden seconded the motion and it passed.*

*Mr. Gabram made the motion to approve the use of the \$50 gift card donation for the Road Department at the discretion of the Road Superintendent. Mr. Madden seconded the motion and it passed.*

**ZONING DEPARTMENT:** Mrs. Steffen was not present. Mr. Madden reported that Mrs. Steffen did not have any pressing matters to report. The 4<sup>th</sup> Quarter Report has been received.

**FISCAL OFFICER'S REPORT:** Mr. Walder reported that the Fiscal Office has entered temporary mode for 2015 and that 2014 year is almost closed. Mr. Walder submitted a 4<sup>th</sup> Quarter report for the Cemetery, showing the increase in the Cemetery revenue. It also showed the comparison of lots sold, and burials over the last four years. Mr. Walder recommends that the Trustees consider and look into putting an above ground mausoleum in the Cemetery.

*Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, to accept the generous donation from Mrs. Christina Livers of a \$35 gift card to the Fiscal Office. Mr. Madden seconded the motion and it passed.*

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Mr. Gabram made the motion to approve the use of the \$35 gift card donation for the Fiscal Office at the discretion of the Fiscal Officer. Mr. Madden seconded the motion and it passed.

Mr. Gabram made the motion to acknowledge the receipt of 4<sup>th</sup> Quarter 2014 departmental reports from the Fire, Police, Road, and Zoning departments. Mr. Madden seconded the motion and it passed.

**COMMENTS FROM THE PUBLIC WERE ACCEPTED.**

**REQUEST FOR USE OF TOWN HALL:** Mr. Gabram made the motion to grant permission for the Russell Historical Society to use the Town Hall on the third Saturday of each month, 2015 from 10am-noon, subject to Township rules and regulations. Mr. Madden seconded the motion and it passed.

**REQUEST FOR USE OF TOWN HALL:** Mr. Gabram made the motion to grant permission for the Russell Garden Club to use the Town Hall on the first Monday after Thanksgiving, 2015 from 8 am-8 pm, subject to Township rules and regulations. Mr. Madden seconded the motion and it passed.

**REQUEST FOR USE OF TOWN HALL:** Mr. Gabram made the motion to grant permission for the Hemlock Hills Homeowner's Association to use the Town Hall on the third Sunday of each month, 2015 from 6:30pm-8:30 pm, subject to Township rules and regulations. Mr. Madden seconded the motion and it passed.

**GEAUGA COUNTY HEALTH DISTRICT ADVISORY COUNCIL:** Mr. Gabram made the motion to appoint Jim Mueller as the Township representative to the Health District Advisory Council. Mr. Madden seconded the motion and it passed.

Mr. Madden made the motion to appoint Gary Gabram as the alternate Township representative to the Health District Advisory Council. Mr. Gabram seconded the motion and it passed.

**WEST GEAUGA DISTRICT COMMUNICATIONS COMMITTEE:** Mr. Gabram made the motion to appoint Gary Gabram as the Township representative to the West Geauga District Communications Committee. Mr. Madden seconded the motion and it passed.

**CHAGRIN RIVER WATERSHED PARTNERS:** Mr. Gabram made the motion to appoint Justin Madden as the Township representative to the Chagrin River Watershed Partners. Mr. Madden seconded the motion and it passed.

Mr. Madden made the motion to appoint Gary Gabram as the alternate Township representative to the Chagrin River Watershed Partners. Mr. Gabram seconded the motion and it passed.

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**STORM WATER MANAGEMENT PROGRAM:** *Mr. Madden made the motion to appoint Gary Gabram as the Township representative to the Storm Water Management Program. Mr. Gabram seconded the motion and it passed.*

**HAZMAT COUNCIL OF GOVERNMENTS:** *Mr. Madden made the motion to appoint Jim Mueller as the Trustee representative to the HAZMAT Council of Governments. Mr. Gabram seconded the motion and it passed.*

**CHAGRIN VALLEY INTERGOVERNMENTAL COUNCIL:** *Mr. Gabram made the motion to appoint Jim Mueller as the Trustee representative for the Chagrin Valley Intergovernmental Council. Mr. Madden seconded the motion and it passed.*

**OPBA:** *Mr. Madden made the motion to appoint Gary Gabram as the Trustee representative for the Ohio Patrolmen's Benevolent Association township management committee. Mr. Gabram seconded the motion and it passed.*

**CONFERENCE ATTENDANCE:** *Mr. Gabram made the motion to approve reasonable and necessary expenses for Charles Walder to attend the Ohio Township Association conference January 28-30, 2015 in Columbus. Mr. Madden seconded the motion and it passed.*

*Mr. Gabram made the motion to adjourn. Mr. Madden seconded the motion and it passed.*

The meeting was adjourned at 1:50 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka