

RUSSELL FIRE-RESCUE STATION

January 6, 2016

Fiscal Officer Charles Walder called the meeting to order at 1:00 pm. Trustees Justin Madden, Gary Gabram, Jim Mueller were present. The following Department Heads were present: Fire Chief John Frazier, Road Superintendent Gene Layne, and Zoning Inspector Diana Steffen. Police Chief Carroll was excused.

ORGANIZATION: *Mr. Gabram nominated Mr. Madden for Chairman of the Russell Township Board of Trustees for the year 2016. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Madden nominated Mr. Gabram for Vice-Chairman of the Russell Township Board of Trustees for the year of 2016. Mr. Mueller seconded the motion and it passed unanimously.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the regular meeting held on December 16, 2015, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

FIRE DEPARTMENT: Chief Frazier reported that the 2015 4th quarter report numbers are almost the same as 2014, which was a record year for runs. The higher volume is due to the aging community.

The Fire Department electric usage with the L.E.D. lights has gone down. The first half of 2015 there was a 9.2% energy savings. The second half of 2015 there was a 22.1% energy saving, and overall more than the 10% savings that we were anticipating.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation from Mrs. Christina Livers of \$50.00 to the Fire Department. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$50.00 donation for the Fire Department at the discretion of the Fire Chief. Mr. Mueller seconded the motion and it passed unanimously.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation of 74 gift cards totaling \$3,800.00 to the Fire Department. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$3,800.00 donation to the Fire Department at the discretion of the Fire Chief. Mr. Mueller seconded the motion and it passed unanimously.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation from Dave Miller and Frances Casentino of 70 gift cards totaling \$1,400.00 to the Fire Department. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$1,400.00 donation for the Fire Department at the discretion of the Fire Chief. Mr. Mueller seconded the motion and it passed unanimously.

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ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation from R. W. Donahey of \$250.00 to the Fire Department. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$250.00 donation for the Fire Department at the discretion of the Fire Chief. Mr. Mueller seconded the motion and it passed unanimously.

ROAD DEPARTMENT: Road Superintendent Mr. Layne went over the recycling numbers. The monthly average is 22.3 tons which is slightly down from last year.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation from Mrs. Christina Livers of a \$50.00 gift card to the Road Department. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$50.00 gift card donation for the Road Department at the discretion of the Road Superintendent. Mr. Mueller seconded the motion and it passed unanimously.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of trustees accepts the generous donation of \$70.00 to the Road Department. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$70.00 donation to the Road Department at the discretion of the Road Superintendent. Mr. Mueller seconded the motion and it passed unanimously.

POLICE DEPARTMENT: The Police Chief was excused from the meeting.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation from R. W. Donahey of \$250.00 to the Police Department. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$250.00 donation for the Police Department at the discretion of the Police Chief. Mr. Mueller seconded the motion and it passed unanimously.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous grant from Mr. Phil Uhlin through the Cleveland Foundation of \$1,261.00 to the Police Department. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$1,261.00 grant to the Police Department at the discretion of the Police Chief. Mr. Mueller seconded the motion and it passed unanimously.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation from Mrs. Roselyn Krizan of \$25.00 to the Police Department. Mr. Mueller seconded the motion and it passed unanimously.*

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Mr. Gabram made the motion to approve the use of the \$25.00 donation to the Police Department at the discretion of the Police Chief. Mr. Mueller seconded the motion and it passed unanimously.

ZONING DEPARTMENT: Mrs. Steffen had nothing to report at this time.

FISCAL OFFICER: Mr. Walder reported that the temporary appropriations will be entered by the end of the week.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the generous donation from Mrs. Christina Livers of \$35.00 to the Administrative staff. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the \$35.00 donation to the Administrative staff at the discretion of the Fiscal Officer. Mr. Mueller seconded the motion and it passed unanimously.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the donation from Staples of \$7.23 and office supplies. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the Staples donation for the benefit of the Township at the discretion of the Fiscal Officer. Mr. Mueller seconded the motion and it passed unanimously.

REPORTS: *Mr. Mueller made the motion to acknowledge receipt of the 4th quarter 2015 departmental reports from the Fire, Police, Road, and Zoning departments. Mr. Gabram seconded the motion and it passed unanimously.*

QUARTERLY

COMMENTS FROM THE PUBLIC WERE RECEIVED

CRWP 2016 MEMBERSHIP DUES: *Mr. Mueller made the motion to approve the payment of \$3,377.00 to the Chagrin Valley Watershed Partners, Inc. for 2016 membership dues. Mr. Gabram seconded the motion and it passed unanimously.*

REQUEST FOR USE OF TOWN HALL: *Mr. Gabram made the motion to grant permission for the Russell Garden Club to use the Town Hall on the first Monday after Thanksgiving, 2016 from 8am - 8 pm, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

REQUEST FOR TOWN HALL: *Mr. Gabram made the motion to grant permission for the Red Raider HOA to use the Town Hall on April 12, 2016 from 7 pm - 9 pm, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

REQUEST FOR USE OF ROAD GARAGE PARKING LOT: *Mr. Mueller made the motion to grant permission for Rescue Village to use the Road Garage parking lot on June 25, 2016 from 5:30 pm - 11:30 pm, subject to Township rules and regulations. Mr. Gabram seconded the motion and it passed unanimously.*

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GEAUGA COUNTY HEALTH DISTRICT ADVISORY COUNCIL: *Mr. Gabram made the motion to appoint Mr. Mueller the Township representative to the Health District Advisory Council. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to appoint Mr. Gabram the alternate Township representative to the Health District Advisory Council. Mr. Gabram seconded the motion and it passed unanimously.

WEST GEAUGA DISTRICT COMMUNICATIONS COMMITTEE: *Mr. Mueller made the motion to appoint Mr. Gabram the Township representative to the West Geauga District Communications committee. Mr. Gabram seconded the motion and it passed unanimously.*

CHAGRIN RIVER WATERSHED PARTNERS: *Mr. Mueller made the motion to appoint Mr. Madden as the Township representative to the Chagrin River Watershed Partners. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to appoint Mr. Gabram as the alternate Township representative to the Chagrin River Watershed Partners. Mr. Gabram seconded the motion and it passed unanimously.

STORM WATER MANAGEMENT PROGRAM: *Mr. Mueller made the motion to appoint Mr. Gabram as the Township representative to the Storm Water Management Program. Mr. Gabram seconded the motion and it passed unanimously.*

HAZMAT COUNCIL OF GOVERNMENTS: *Mr. Gabram made the motion to appoint Mr. Mueller as the Trustee representative to the HAZMAT Council of Governments. Mr. Mueller seconded the motion and it passed unanimously.*

HAZMAT COG PROXY: *Mr. Mueller made the motion to authorize Chief John Frazier to carry a letter of proxy to the HAZMAT COG meetings in the event that a Trustee is not in attendance. Mr. Gabram seconded the motion and it passed unanimously.*

CVIGC: *Mr. Gabram made the motion to appoint Mr. Mueller as the Trustee representative to the Chagrin Valley Intergovernmental Council. Mr. Gabram seconded the motion and it passed unanimously.*

OPBA: *Mr. Mueller made the motion to appoint Mr. Gabram as the Trustee representative to the Ohio Patrolman's Benevolent Association township management committee. Mr. Gabram seconded the motion and it passed unanimously.*

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to discuss the employment, compensation and terms & conditions of employment of public employees pursuant to ORC 121.22(G)(1) AND to discuss pending or imminent court action pursuant to ORC 121.22 (G)(3). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:41 pm.

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HIRE PART-TIME OFFICER: Mr. Mueller made the motion, based on Police Chief Carroll's recommendation, to hire Michael Reid as a part-time police officer and constable with the Russell Township Police Department. The conditions of employment are as follows: The official starting date to be February 1, 2016, based upon completion of applicable paperwork with the Russell Township Fiscal Officer's Office. A one year probation period will be from the official starting date. Pay scale will be at the entry level of the part-time wage, Schedule 21. Equipment to be provided by the Russell Police Department as required pursuant to the agreement between Russell Township and the Ohio Patrolmen's Benevolent Association. Mr. Gabram seconded the motion and it passed unanimously.

Mr. Gabram made the motion to return to regular session. Mr. Mueller seconded the motion and it passed unanimously.

The meeting moved into regular session at 3:58 pm

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.

The meeting was adjourned at 4:00 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka