

Russell Township - Open for business

Mon 4/6/2020 4:27 PM

Dear GGP,

Thank you for your inquiry regarding Russell Township's reaction to the coronavirus.

We are happy to accommodate deliveries, meetings, and all other township business matters. However, we are enforcing physical distancing and other health safety measures. We are still working, so please call the relevant department or employee to let us know how we can help. Detailed contact info is available at www.russelltownship.us/contact-us

Please be assured that Russell Township continues to serve its residents and the community. All departments are open for business with a few modifications here and there. This is the situation today:

The Russell Police Station and the Safe Room are open. The Station Safe Room, located in the lobby of the Police Station and specially designed to provide a locked are for anyone seeking refuge or fleeing a threatening situation, is available!

The Fire Station is closed to visitors unless a health screening is offered & passed. The health and safety of our first responders is of critical importance.

The Administration Building is currently closed to visitors. Contact by email is best, detailed phone messages are second best.

Fiscal Office staff is combining office work and telework. Currently the Admin Building Fiscal Office is staffed during business hours.

Trustee staff (me!) is trying hard to stick to telework. I have access to email and phone messages - so feel free to contact me.

Zoning staff is combining office work and telework. Zoning permits may be discussed by appointment with the Zoning Inspector Shane Wrench. zoning@russelltownship.us Board of Zoning Appeals hearings will be considered/scheduled as appropriate after the governor's stay-at-home order is lifted. The Town Hall is closed for resident events through May. We regret having to cancel event reservations but know that health and safety is the priority now.

The Road Department is operating at half crew currently. One crew on a one week work shift. Then they are on Administrative leave while the other crew works for one week. This is a temporary and fluid situation meant to protect the health and safety of the crew who shared a "cozy" dayroom and rode in trucks in close quarters together. Reducing the crew allowed for projects to continue and allowed for physical distancing to protect employee health. The plan will change as needed.

Public Meetings are being held only when necessary. The limited agendas are intended to cover only business of importance to the running of the township. Public meetings will be sunshined as usual. Our Town Hall will be used for public meetings as it allows for more physical distancing. Teleconferencing may be used in the future if it becomes necessary.

Information is being distributed to the public via our township website www.russelltownship.us, our

Facebook public group "Russell Township Ohio Local Government", our email newsletter, and our local government access channel.

Our website listed with GGP on the Community Links page is correct.

Please feel free to contact me if you have questions! Again, email is best.

Best wishes to all,

Melissa Palmer
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